

**TOWNSHIP HIGH SCHOOL DISTRICT 211
Palatine, Illinois**

**BOARD OF EDUCATION
REGULAR MEETING
September 22, 2016
6:00 p.m.
(Official)**

A regular meeting of the Board of Education, Township High School District 211, Cook County, Illinois was held on September 22, 2016 at 6:00 p.m. in the G. A. McElroy Administration Center at 1750 South Roselle Road, Palatine, Illinois.

ROLL CALL

On a roll call, the following officers and members were:

Physically Present: Anna Klimkowicz, Secretary and Member
 Robert LeFevre, Vice President and Member
 Mike Scharringhausen, Member
 Mucia A. Burke, President and Member

Present By Other Means: Peter R. Dombrowski, Member

Absent: Will Hinshaw, Member
 Lauanna Recker, Member

Also present were: Superintendent Daniel E. Cates; members of the District administrative staff; interested citizens; and members of the press.

Absent Board Members Participating by Audio Conference

President Burke announced that pursuant to the Illinois Open Meetings Act, Board of Education members Peter Dombrowski and Will Hinshaw, who are absent from the meeting due to employment reasons, will be participating in tonight's meeting by audio conference and that Mr. Hinshaw will not be available for the entire meeting.

Pledge of Allegiance

President Burke led the Board of Education and the audience in the Pledge of Allegiance.

Closed Session

Mrs. Klimkowicz made a motion, seconded by Mr. Scharringhausen, that the Board of Education enter closed session to discuss security procedures, school building safety and security, and the use of personnel and equipment to respond to actual, threatened, or reasonably potential danger to the safety of employees, students, staff, the public, or public property [5 ILCS 120/2 (c) (8)].

On which motion a roll call vote was held with the following results:

Aye: Peter Dombrowski
Anna Klimkowicz
Robert LeFevre
Mike Scharringhausen
Mucia Burke

Nay: None

The motion carried unanimously.

The Board of Education entered executive session at 6:02 p.m. and resumed its meeting at 7:30 p.m.

Board Member Will Hinshaw arrived to the meeting by audio conference at 7:30 p.m.

Absent Board Members Participating by Audio Conference

President Burke announced that, as a reminder, pursuant to the Illinois Open Meetings Act, Board of Education members Peter Dombrowski and Will Hinshaw, who are absent from the meeting due to employment purposes, will be participating in tonight's meeting by audio conference and that Mr. Hinshaw will not be available for the entire meeting.

Highest Possible Composite ACT Score

Superintendent Cates introduced James B. Conant High School Business Education Teacher Patricia Ertl. Mrs. Ertl introduced and President Burke presented a plaque to Shahir Taj for receiving a 36, the highest possible composite score, on the April 2016 American College Testing (ACT) examination.

Superintendent Cates introduced William Fremd High School Social Studies Teacher Lori Anne Frieri. Ms. Frieri introduced and President Burke presented a plaque to Angela Peterson for receiving a 36, the highest possible composite score, on the April 2016 American College Testing (ACT) examination.

Superintendent Cates introduced William Fremd High School Assistant Principal Colene Brockman. Ms. Brockman introduced and President Burke presented a plaque Joanna Kus for receiving a 36, the highest possible composite score, on the April 2016 American College Testing (ACT) examination.

Citizens' Petitions and Appearances

President Burke asked if there was anyone present, not on the agenda and who did not sign in on the speaker sign-in sheets, who wished to speak before the Board of Education regarding matters not relating to the proposed 2016-2017 budget.

John Parker addressed the Board regarding video recording Board of Education meetings and Board of Education meeting minutes serving as the source of information for them.

James Pittman, Jr., pastor at New Hope Community Church in Palatine, addressed the Board regarding bravery, his beliefs, and transgender issues at school districts.

Teri Paulson, member of New Hope Community Church in Palatine, thanked the Board for the opportunity to speak to them and she addressed the Board regarding transgender issues.

Bill Schlipp, member of New Hope Community Church in Palatine, thanked the Board for their graciousness in letting him speak to them and he addressed the Board regarding their role, gender identity, and his beliefs.

Public Hearing on the 2016-2017 Budget

Mrs. Klimkowicz made a motion, seconded by Mr. Scharringhausen, that the public hearing on the 2016-2017 Budget of Township High School District 211 is now open. The motion carried unanimously. The public hearing opened at 7:56 p.m.

President Burke asked if there was anyone present, not on the agenda and who did not sign in on the speaker sign-in sheets for the public hearing on the 2016-2017 budget, who wished to address the Board of Education regarding the 2016-2017 budget.

John Parker addressed the Board regarding District 211's 2016-2017 proposed budget.

Mrs. Klimkowicz made a motion, seconded by Mr. Scharringhausen, that the public hearing on the 2016-2017 Budget of Township High School District 211 is now closed. The motion carried unanimously. The public hearing closed at 7:57 p.m.

Resumption of Citizens' Appearances and Presentations

Mark Puchalski apologized to the Board for his signing the wrong speaker sign-in sheet and he addressed the Board regarding his congratulations to the students who were recognized for their awards at tonight's Board meeting, video recording meetings that would allow people to view student recognitions, and the cost of video recording Board meetings.

Presentation: College Admissions – Planning and Preparation

Superintendent Cates introduced Associate Superintendent for Student Services Mark Kovack. Mr. Kovack introduced Palatine High School English Teacher Elizabeth Sheehan, William Fremd High School Guidance Department Chair Thomas Cole, and Hoffman Estates High School Student Services Director Jennifer Beers. Mr. Kovack, Mrs. Sheehan, Mr. Cole, and Mrs. Beers presented information and answered Board members' questions on group guidance and post-high school planning, college entrance testing, and college planning resources for college-bound students to assist in readiness for their college experiences.

President Burke thanked Mr. Kovack, Mrs. Sheehan, Mr. Cole, and Mrs. Beers on behalf of the Board of Education for their excellent presentation.

Consent Agenda

Mrs. Klimkowicz made a motion, seconded by Mr. Scharringhausen, that the consent agenda be approved as presented.

On which motion a roll call vote was held with the following results:

Aye: Peter Dombrowski
Will Hinshaw
Anna Klimkowicz
Robert LeFevre
Mike Scharringhausen
Mucia Burke

Nay: None

The motion carried unanimously.

The following consent agenda items (indicated by *) were enacted by one motion:

***Approval of Minutes – Regular Meeting of August 18, 2016**

Mrs. Klimkowicz made a motion, seconded by Mr. Scharringhausen, that the minutes of the regular meeting of August 18, 2016 be approved and placed on file.

On which motion a roll call vote was held with the following results:

Aye: Peter Dombrowski
Will Hinshaw
Anna Klimkowicz
Robert LeFevre
Mike Scharringhausen
Mucia Burke

Nay: None

The motion carried unanimously.

***Approval of Minutes – Special Meeting of September 7, 2016**

Mrs. Klimkowicz made a motion, seconded by Mr. Scharringhausen, that the minutes of the special meeting of September 7, 2016 be approved and placed on file.

On which motion a roll call vote was held with the following results:

Aye: Peter Dombrowski
Will Hinshaw
Anna Klimkowicz
Robert LeFevre
Mike Scharringhausen
Mucia Burke

Nay: None

The motion carried unanimously.

***Approval of Bills for Payment**

Mrs. Klimkowicz made a motion, seconded by Mr. Scharringhausen, that bills in the amount of \$14,253,341.64 be approved for payment.

On which motion a roll call vote was held with the following results:

Aye: Peter Dombrowski
Will Hinshaw
Anna Klimkowicz
Robert LeFevre
Mike Scharringhausen
Mucia Burke

Nay: None

The motion carried unanimously.

***Financial Report – As of July 31, 2016**

Mrs. Klimkowicz made a motion, seconded by Mr. Scharringhausen, that the Statement of Revenues, Expenditures, Other Financing Sources (Uses) and Changes in Fund Balances for the period ending July 31, 2016 be approved and placed on file.

On which motion a roll call vote was held with the following results:

Aye: Peter Dombrowski
Will Hinshaw
Anna Klimkowicz
Robert LeFevre
Mike Scharringhausen
Mucia Burke

Nay: None

The motion carried unanimously.

***Investment Report – As of July 31, 2016**

Mrs. Klimkowicz made a motion, seconded by Mr. Scharringhausen, that the investment report for the period ending July 31, 2016 be approved and placed on file.

On which motion a roll call vote was held with the following results:

Aye: Peter Dombrowski
Will Hinshaw
Anna Klimkowicz
Robert LeFevre
Mike Scharringhausen
Mucia Burke

Nay: None

The motion carried unanimously.

***Student Activities Report – As of July 31, 2016**

Mrs. Klimkowicz made a motion, seconded by Mr. Scharringhausen, that the student activity, trust fund, and convenience fund report for the period ending July 31, 2016 be approved and placed on file.

On which motion a roll call vote was held with the following results:

Aye:	Peter Dombrowski Will Hinshaw Anna Klimkowicz Robert LeFevre Mike Scharringhausen Mucia Burke
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Nay:	None
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The motion carried unanimously.

***Resolutions Authorizing Intervention in Proceedings Before the State Property Tax Appeal Board**

Mrs. Klimkowicz made a motion, seconded by Mr. Scharringhausen that the Board of Education approve the resolutions authorizing intervention in proceedings before the state property tax appeal board which seek assessed valuation reductions in excess of \$100,000 for property tax year 2015 (Docket Nos. 15-28013.001-I-2; and 15-29123.001-C-2 and 15-291230.002-C-2); and, further, authorize Franczek Radelet, as the Board of Education’s legal representative, to file Request to Intervene in Appeal Proceeding forms with the property tax appeal board on properties for which the District receives notification of appeal (attached to official minutes).

On which motion a roll call vote was held with the following results:

Aye:	Peter Dombrowski Will Hinshaw Anna Klimkowicz Robert LeFevre Mike Scharringhausen Mucia Burke
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Nay:	None
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The motion carried unanimously.

***New Student Activity, Trust, and Convenience Accounts for 2016-2017**

Mrs. Klimkowicz made a motion, seconded by Mr. Scharringhausen, that the Board of Education approve the new activity accounts as recommended.

On which motion a roll call vote was held with the following results:

Aye: Peter Dombrowski
Will Hinshaw
Anna Klimkowitz
Robert LeFevre
Mike Scharringhausen
Mucia Burke

Nay: None

The motion carried unanimously.

***Approval of School Recognition Applications**

Mrs. Klimkowitz made a motion, seconded by Mr. Scharringhausen, that the Board of Education approve the Application for Recognition for the schools of Township High School District 211; and further, that the Superintendent be authorized to submit the applications electronically to the Illinois State Board of Education.

On which motion a roll call vote was held with the following results:

Aye: Peter Dombrowski
Will Hinshaw
Anna Klimkowitz
Robert LeFevre
Mike Scharringhausen
Mucia Burke

Nay: None

The motion carried unanimously.

***Personnel Recommendations**

Mrs. Klimkowitz made a motion, seconded by Mr. Scharringhausen, that personnel recommendations be accepted as presented.

Full-Time Teacher Employment
(Effective 2016-2017 School Year)

Schroeder, Christopher; English, Palatine High School

Part-Time Teacher Employment
(Effective 2016-2017 School Year)

Bradberry, Derek; driver education, Higgins Education Center
Martinez, Julia; English as a second language, Palatine High School

Support Staff New Hires:

Alverio, Deanin; support staff, Hoffman Estates High School
Bradley, Ardu; food service, Hoffman Estates High School
Collins, Camae; custodian, Schaumburg High School
Crespo, Stephanie; teacher assistant, Schaumburg High School
Cuellar, Rene; custodian; William Fremd High School
Douzali, Golnaz; teacher assistant, James B. Conant High School
Ellis, Helen; support staff, William Fremd High School
Foster, Danielle; teacher assistant, North Campus
Galvan-Alba, Elisa; teacher assistant, Schaumburg High School
Hilmer, Amanda; teacher assistant, William Fremd High School
Knaga, Dorota; teacher assistant, Hoffman Estates High School
Krueger, Mark; teacher assistant, James B. Conant High School
Krzyzak, Krystian; teacher assistant, Palatine High School
Lobb, Ashley; teacher assistant, Hoffman Estates High School
Mezo, Rafael; teacher assistant, Palatine High School
Nicolaisen, James; custodian, Hoffman Estates High School
Penkala, Lauren; bus aide, G. A. McElroy Administration Center
Petykowski, Jonathan; teacher assistant, Palatine High School
Quick, Meredith; teacher assistant, North Campus
Schmitt, Rosanna; media assistant, James B. Conant High School
Short, Kathi; support staff, Hoffman Estates High School
Sturges, Caitlin; teacher assistant, William Fremd High School
Thoma, Richard; bus driver, G. A. McElroy Administration Center
Wietlispach, Jack; teacher assistant, Hoffman Estates High School
Wilson, Margaret; teacher assistant, Palatine High School
Zboril, Douglas; student supervisor, Palatine High School
Zuniga, Giselle; teacher assistant, Schaumburg High School

Support Staff Resignations:

Burns, Lance; teacher assistant, William Fremd High School
Jahnke, Michael; central maintenance, G. A. McElroy Administration Center
Karr, Christopher; custodian, Schaumburg High School
Roth, Benjamin; teacher assistant, William Fremd High School

On which motion a roll call vote was held with the following results:

Aye:	Peter Dombrowski Will Hinshaw Anna Klimkowicz Robert LeFevre Mike Scharringhausen Mucia Burke
Nay:	None

The motion carried unanimously.

***Bids for Consideration**

Mrs. Klimkowicz made a motion, seconded by Mr. Scharringhausen, that for the bids listed below, the Board of Education award the business to the lowest responsible bidders as listed in the administrative bid recommendation dated September 22, 2016 (attached to official minutes):

1. Custodial maintenance supplies for all the schools – eight vendors	\$ 132,480.04
2. Street salt for all the schools and the Administration Center – Compass Minerals America	110,265.00
3. Carpeting for all the schools – Tiles In Style	43,104.30

TOTAL:	\$ 285,849.34

On which motion a roll call vote was held with the following results:

Aye: Peter Dombrowski
Will Hinshaw
Anna Klimkowicz
Robert LeFevre
Mike Scharringhausen
Mucia Burke

Nay: None

The motion carried unanimously.

Freedom of Information Act Requests

The Board of Education received a report on Freedom of Information Act requests and responses.

Report on New Professional Staff

The Board of Education received a report on professional staff new to the District for the 2016-2017 school year.

Sixth Day Enrollment

The Board of Education received a summary of the sixth day enrollments for the 2016-2017 school year showing a total enrollment of 11,585 in the District's five high schools. Total enrollment, including District 211 North Campus, Higgins Education Center, and off-campus special education, was 11,859.

Class Size Committee Report

The Board of Education received the report from the Class Size Committee and Mr. Kovack answered a Board member's question.

College Planning Guide

The Board of Education received a report on the 2016-2017 edition of the College Planning Guide that is the result of a deliberate and collaborative effort between District 211 and Harper College.

Salary Compensation Report

The Board of Education received a report on salary compensation and Superintendent Cates answered a Board member's questions.

Facilities and Construction Planning Update

The Board of Education received an update on facilities and construction planning in District 211.

Resolution Authorizing the Adoption of the 2016-2017 Budget

Mrs. Klimkowitz made a motion, seconded by Mr. Scharringhausen, that the Board of Education adopt the resolution as presented to establish the fiscal year of the School District to begin July 1, 2016 and end June 30, 2017, and that the budget as presented for the fiscal year 2016-2017 be adopted.

On which motion a roll call vote was held with the following results:

Aye:	Mike Scharringhausen Robert LeFevre Anna Klimkowitz Will Hinshaw Mucia Burke
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Nay:	Peter Dombrowski
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The motion carried 5-1.

Board Member Will Hinshaw ended his participation by audio conference at 8:40 p.m.

Negotiations Chapter Three: Bargaining Techniques and Strategies

The Board of Education received information on bargaining techniques and strategies that serves as the third chapter of information surrounding the educational collective bargaining process.

2015-2016 Annual Report: 2016 Strategic Plan

Mrs. Klimkowitz made a motion, seconded by Mr. Scharringhausen, that the Board of Education accept the 2015-2016 Annual Report and directs the Superintendent to make appropriate distribution. The motion carried unanimously.

2016 Tax Levy Introduction

The Board of Education received introductory information on the 2016 tax levy.

Northwest Educational Council for Student Success Intergovernmental Agreement

Mrs. Klimkowitz made a motion, seconded by Mr. Scharringhausen, that the Board of Education authorize Township High School District 211 to enter into an Intergovernmental Agreement with Northwest Educational Council for Student Success: A Partnership Committed to College and Career Readiness with other qualified and participating school districts to provide career and technical education opportunities for each district's students. The motion carried unanimously.

Credit Card Processing Contract

Mrs. Klimkowitz made a motion, seconded by Mr. Scharringhausen, that the Board of Education authorize the District to renew the contract for credit and debit card processing with Moneris for a two-year term as presented.

On which motion a roll call vote was held with the following results:

Aye:	Peter Dombrowski Robert LeFevre Mike Scharringhausen Anna Klimkowitz Mucia Burke
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Nay:	None
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The motion carried unanimously.

Proposed Policy Revision: District Mission Statement

The Board of Education received and reviewed a proposed policy revision to Board Policy file: AD District Mission Statement

Proposed New Policy: High School District 211 Value Statements

The Board of Education received and reviewed a proposed new Board policy: High School District 211 Value Statements.

Proposed Policy Deletion: Educational Goals

The Board of Education received and reviewed a proposed policy deletion to Board Policy file: AE Educational Goals.

Proposed Policy Revision: Professional Staff Contracts and Compensation

The Board of Education received and reviewed a proposed policy revision to Board Policy file: GCB Professional Staff Contracts and Compensation.

Proposed Policy Deletion: Part-Time Professional Staff

The Board of Education received and reviewed a proposed policy deletion to Board Policy file: GCE Part-Time Professional Staff.

Proposed Policy Revision: Bidding Requirements

The Board of Education received and reviewed a proposed policy revision to Board Policy file: DJC Bidding Requirements, and Superintendent Cates and Chief Operating Officer Lauren Hummel answered a Board member's questions.

Proposed Policy Deletion: Informal Quotations

The Board of Education received and reviewed a proposed policy deletion to Board Policy file: DJCA Informal Quotations.

Video Recording of Board Meetings

The Board of Education discussed the possible video recording of Board meetings and having Superintendent Cates provide the Board of Education an update regarding details of video recording options and implementation at the December 8, 2016 Board meeting. There was no objection.

Board Member Expenses

Mrs. Klimkowicz made a motion, seconded by Mr. Scharringhausen, that the Board of Education approve the Pre-Approval Form for Future Expense Reimbursements for Anna Klimkowicz to attend the North Cook Division Meeting and Dinner for both fall and spring on October 19, 2016 and March 15, 2017; and Mucia Burke and Mike Scharringhausen to attend the ED-RED Kick-Off Meeting and Luncheon on October 7, 2016 as submitted.

On which motion a roll call vote was held with the following results:

Aye:	Robert LeFevre Peter Dombrowski Mike Scharringhausen Anna Klimkowicz Mucia Burke
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Nay:	None
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The motion carried unanimously.

Potential Topics for Future Discussion

No topics were proposed by the Board of Education for future potential discussion.

Education Research Development (ED-RED)/Legislative Report

Mr. Scharringhausen reported on recent activities of ED-RED and Superintendent Cates reported on recent legislative activities.

Partners for Our Community – Evening Community Services

Mr. Kovack reported on the recent Partners for Our Community – Evening Community Services activities.

District 211 Facilities Report

Mr. Dombrowski reported on the recent District 211 facilities meeting.

Announcements

President Burke made the following announcements:

- | | | | | |
|----|---------|----|----|--|
| A. | October | 10 | -- | Teacher Institute Day |
| B. | | 11 | -- | James B. Conant High School National Honor Society
Induction -- 7:30 p.m. -- Mrs. Burke Attending |
| C. | | 19 | -- | District 211 College Night -- Palatine High School -- 6:30
p.m. |
| D. | | 20 | -- | Next Board of Education Meeting -- 7:30 p.m. |
| E. | | 25 | -- | Community Education Session -- Drug Awareness --
William Fremd High School -- 7:00 p.m. |

Closed Session

President Burke made an announcement that there was no need for the Board of Education to enter closed session.

Acceptance of Retirement Requests of Certified and Non-Certified Staff Members

Mrs. Klimkowicz made a motion, seconded Mr. Scharringhausen, that the Board of Education accepts the retirement requests of Nydia Gilbert, effective June 2019 according to the Master Contract with the District 211 Operations Maintenance Group; Carl Hammett, effective December 2017 according to the Master Contract of the District 211 United Support Staff; Hollie Hunley, effective May 2017 according to the Master Contract of the District 211 Teachers' Union; Linda Kowalczyk, effective May 2020 according to the Master Contract with the District 211 Teachers' Union; and Joanne Remington, effective December 2017 consistent with the Master Contract of the District 211 United Support Staff.

On which motion a roll call vote was held with the following results:

Aye:	Mike Scharringhausen Robert LeFevre Anna Klimkowicz Peter Dombrowski Mucia Burke
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Nay:	None
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The motion carried unanimously.

Board Members' Discussion of the Evening's Board of Education Meeting

Mrs. Burke asked if Board members wished to share their impressions about the evening's Board of Education meeting. No one offered remarks about the meeting.

Adjournment

There being no further business to come before the Board of Education, President Burke thereupon declared the meeting adjourned at 9:15 p.m.

Respectfully submitted,

Secretary, District 211

President, District 211