TOWNSHIP HIGH SCHOOL DISTRICT 211 Palatine, Illinois

BOARD OF EDUCATION REGULAR MEETING July 11, 2013 7:30 p.m. (Official)

A regular meeting of the Board of Education, Township High School District 211, Cook County, Illinois was held on July 11, 2013 at 7:30 p.m. in the G.A. McElroy Administration Center at 1750 South Roselle Road, Palatine, Illinois.

ROLL CALL

On a roll call, the following officers and members were:

Physically Present: George P. Brandt, Member

Mucia Burke, Vice President and Member

Richard Gerber, Member

Anna Klimkowicz, Secretary and Member

Robert LeFevre, Member Mike Scharringhausen, Member Bill Robertson, President and Member

Present By Other Means: None

Absent: None

Also present were: Nancy N. Robb, Superintendent; members of the District administrative staff; interested citizens; and members of the press.

Pledge of Allegiance

President Robertson led the Board of Education and the audience in the Pledge of Allegiance.

Citizens' Petitions and Appearances

President Robertson asked if there was anyone present, not on the agenda, who wished to speak before the Board of Education. No one came forward.

Anna Pedersen

Anna Pederson, high school liaison librarian for the Schaumburg Township District Library, addressed the Board of Education regarding the library's Freshman and Parent Welcome.

Progress Toward Meeting District Academic Targets in 2012-2013

Associate Superintendent Daniel Cates, Assistant Superintendent Theresa Busch, Assistant Superintendent Samantha Dolen, Palatine High School Principal Gary Steiger, William Fremd High School Principal Lisa Small, James B. Conant High School Principal Timothy Cannon, Schaumburg High School Principal Timothy Little, and Hoffman Estates High School Principal James Britton gave an overview and answered Board members questions regarding progress towards the 2012-2013 academic goals and the proposed 2013-2014 academic goals.

Mrs. Klimkowicz made a motion, seconded by Mrs. Burke, that the Board of Education authorize the Superintendent to approve twelve morning work sessions, each of which would be 75 minutes, on the following Tuesdays; September 24, 2013; October 8, 2013; October 22, 2013;

November 5, 2013; November 19, 2013; December 10, 2013; February 11, 2014; February 25, 2014; March 11, 2014; April 8, 2014; and April 29, 2014; and May 6, 2014. The motion carried unanimously.

Public Hearing – Interfund Transfer

Mrs. Klimkowicz made a motion, seconded by Mr. Scharringhausen, that the public hearing on the authorization of a permanent interfund transfer in the amount of \$15,000,000 from the School District's Educational Fund to its Operations and Maintenance Fund is now open.

On which motion a roll call vote was held with the following results:

Aye: George Brandt

Mucia Burke Richard Gerber Anna Klimkowicz Robert LeFevre Mike Scharringhausen

Bill Robertson

Nay: None

The motion carried unanimously.

The public hearing opened at 8:10 p.m.

President Robertson asked if there were any members of the audience who wish to comment regarding the interfund transfer. No one came forward.

Mrs. Klimkowicz made a motion, seconded by Mr. Scharringhausen, that the public hearing on the authorization of a permanent interfund transfer in the amount of \$15,000,000 from the School District's Educational Fund to its Operations and Maintenance Fund is now closed.

On which motion a roll call vote was held with the following results:

Aye: George Brandt

Mucia Burke Richard Gerber Anna Klimkowicz Robert LeFevre Mike Scharringhausen

Bill Robertson

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Nay: None

The motion carried unanimously.

The public hearing closed at 8:11 p.m.

Consent Agenda

Mrs. Klimkowicz made a motion, seconded by Mrs. Burke, that the consent agenda be approved.

On which motion a roll call vote was held with the following results:

Aye: George Brandt

Mucia Burke Richard Gerber Anna Klimkowicz Robert LeFevre

Mike Scharringhausen

Bill Robertson

Nay: None

The motion carried unanimously.

The following consent agenda items (indicated by *) were enacted by one motion:

*Approval of Minutes – Regular Meeting of June 13, 2013

Mrs. Klimkowicz made a motion, seconded by Mrs. Burke, that the minutes of the regular meeting of June 13, 2013 be approved and placed on file.

On which motion a roll call vote was held with the following results:

Aye: George Brandt

Mucia Burke
Richard Gerber
Anna Klimkowicz
Robert LeFevre
Mike Scharringhausen

Bill Robertson

Nay: None

The motion carried unanimously.

*Closed Session Audio Tape Recordings

Mrs. Klimkowicz made a motion, seconded by Mrs. Burke, that for the following Board of Education meetings at least 18 months prior to tonight's meeting, the Board has approved written minutes of the closed session that comply with the Illinois Open Meetings Act. Furthermore, where verbatim recordings were created of those closed sessions, the Board Secretary is hereby authorized to direct the destruction of such verbatim recordings in accordance with the Illinois Open Meetings Act: December 8, 2011.

On which motion a roll call vote was held with the following results:

Aye: George Brandt

Mucia Burke Richard Gerber Anna Klimkowicz Robert LeFevre Mike Scharringhausen

Bill Robertson

Nay: None

The motion carried unanimously.

*Approval of Bills for Payment

Mrs. Klimkowicz made a motion, seconded by Mrs. Burke, that bills in the amount of \$16,406,632.56 be approved for payment.

On which motion a roll call vote was held with the following results:

Aye: George Brandt

Mucia Burke

Richard Gerber Anna Klimkowicz Robert LeFevre Mike Scharringhausen Bill Robertson

Nay: None

The motion carried unanimously.

*Financial Report – As of May 31, 2013

Mrs. Klimkowicz made a motion, seconded by Mrs. Burke, that the Statement of Revenues, Expenditures, Other Financing Sources (Uses) and Changes in Fund Balances for the period ending May 31, 2013 be approved and placed on file.

On which motion a roll call vote was held with the following results:

Aye: George Brandt

Mucia Burke Richard Gerber Anna Klimkowicz Robert LeFevre Mike Scharringhausen

Bill Robertson

Nay: None

The motion carried unanimously.

*Investment Report – As of May 31, 2013

Mrs. Klimkowicz made a motion, seconded by Mrs. Burke, that the investment report for the period ending May 31, 2013 be approved and placed on file.

On which motion a roll call vote was held with the following results:

Aye: George Brandt

Mucia Burke Richard Gerber Anna Klimkowicz Robert LeFevre Mike Scharringhausen

Bill Robertson

Nay: None

The motion carried unanimously.

*Student Activities Report – As of May 31, 2013

Mrs. Klimkowicz made a motion, seconded by Mrs. Burke, that the student activity, trust fund, and convenience fund report for the period ending May 31, 2013 be approved and placed on file.

On which motion a roll call vote was held with the following results:

Aye: George Brandt

Mucia Burke Richard Gerber Anna Klimkowicz Robert LeFevre Mike Scharringhausen Bill Robertson

Nay: None

The motion carried unanimously.

*Variance Report – As of May 31, 2013

Mrs. Klimkowicz made a motion, seconded by Mrs. Burke, that the variance report for the period ending May 31, 2013 be approved and placed on file.

On which motion a roll call vote was held with the following results:

Aye: George Brandt

Mucia Burke Richard Gerber Anna Klimkowicz Robert LeFevre Mike Scharringhausen

Bill Robertson

Nay: None

The motion carried unanimously.

*Resolutions Authorizing Intervention in Proceedings Before the State Property Tax Appeal Board

Mrs. Klimkowicz made a motion, seconded by Mrs. Burke, that the Board of Education approve the resolution authorizing intervention in proceedings before the state property tax appeal board which seek assessed valuation reductions in excess of \$100,000 for property tax year 2010 and 2011 (Docket Nos. 11-21709.001-C-3; 11-21673.001-C-2; 11-22917.001-C-2; 11-22917.002-C-2, 11-22917.003-C-2 and 11-22917.004-C-2; 11-22793.001-I-2; 11-22724.001-C-3; 11-22962.001-C-3 and 11-22962.002-C-2; 10-30171.001-C-3; 10-31232.001-C-2 and 10-31232.002-C-2; 10-30468.001-C-3; and 10-30730.001-C-2 and 10-30730.002-C-2); and, further, authorize Franczek Radelet and Hodges, Loizzi, Eishenhammer, Rodick & Kohn, as the Board of Education's legal representatives, to file Request to Intervene in Appeal Proceeding forms with the property tax appeal board on properties for which the District receives notification of appeal. (Attached to official minutes)

On which motion a roll call vote was held with the following results:

Aye: George Brandt

Mucia Burke Richard Gerber Anna Klimkowicz Robert LeFevre Mike Scharringhausen

Mike Schafflighauser

Bill Robertson

Nay: None

The motion carried unanimously.

*Resolution: Employment of Summer School Teachers

Mrs. Klimkowicz made a motion, seconded by Mrs. Burke, that the resolution to employ teachers for the 2013 summer school session be adopted. (Attached to official minutes)

On which motion a roll call vote was held with the following results:

Aye: George Brandt

Mucia Burke Richard Gerber Anna Klimkowicz Robert LeFevre Mike Scharringhausen

Bill Robertson

Nay: None

The motion carried unanimously.

*National School Boards Association National Affiliate Program Renewal of Membership

Mrs. Klimkowicz made a motion, seconded by Mrs. Burke, that the Board of Education continued membership in National Affiliate Program of the National School Boards Association for a period of one year beginning October 1, 2013 at a cost of \$5,925.

On which motion a roll call vote was held with the following results:

Aye: George Brandt

Mucia Burke Richard Gerber Anna Klimkowicz Robert LeFevre Mike Scharringhausen

Bill Robertson

Nay: None

The motion carried unanimously.

*Personnel Recommendations

Mrs. Klimkowicz made a motion, seconded by Mrs. Burke, that personnel recommendations be accepted as presented.

<u>Full-Time Teacher Employment</u> (Effective 2013-2014 School Year)

Mitchell, George; world language, Palatine High School Pawlowski, Mary; certified nurse, Palatine High School Rosenthal, Lauren; social worker, Palatine High School

Part-Time Teacher Employment First Semester: (Effective 2013-2014 School Year)

Carpenter, Caitlin; English, Palatine High School Cauthorn, Kyle; music, Palatine High School

Hughes, Jacob; special education, Hoffman Estates High School

Langridge, Tobin; music, Hoffman Estates High School Mahoney, Erin; mathematics, Palatine High School

Roder-Manson, Leann; music, James B. Conant High School Shewmon, Sally; mathematics, William Fremd High School

Blanco, Carlos; custodian, James B. Conant High School Gunderson, Karen; assistant registrar, Hoffman Estates High School

Resignations:

Baker, Lucas; teacher assistant, Hoffman Estates High School Boucher, Diane; CRT Guidance, Hoffman Estates High School Paez, Yolanda; systems engineer, G. A. McElroy Administration Center Pischak, Michael; teacher assistant, James B. Conant High School Ruisz, Robin; student supervisor, Schaumburg High School Schlender, Elizabeth; teacher assistant, James B. Conant High School Wilson, Jeffrey; teacher assistant, Academy-North

On which motion a roll call vote was held with the following results:

Aye: George Brandt

Mucia Burke Richard Gerber Anna Klimkowicz Robert LeFevre Mike Scharringhausen

Bill Robertson

Nay: None

The motion carried unanimously.

*Bids for Consideration

Mrs. Klimkowicz made a motion, seconded by Mrs. Burke, that for the bids listed below, the Board of Education award the business to the lowest responsible bidders as listed in the administrative bid recommendation dated July 11, 2013. (Attached to official minutes):

1.	Auditorium light and sound systems for Hoffman Estates High School – Newcastle Electric Company	\$315,930.00
2.	Band and choral room modifications for Schaumburg High School – Happ Builders	\$171,000.00
3.	Maintenance equipment for all the schools and the Administration Center – eight vendors	\$145,144.00
4.	Athletic and physical education equipment for Palatine, William Fremd, Schaumburg, and Hoffman Estates High Schools – nine vendors	\$94,041.20
5.	Kitchen equipment for Schaumburg High School – Schweppe, Inc.	\$22,536.32
	TOTAL:	\$748,651.52

Aye: George Brandt

Mucia Burke Richard Gerber Anna Klimkowicz Robert LeFevre Mike Scharringhausen

Bill Robertson

Nay: None

The motion carried unanimously.

Freedom of Information Act Requests

The Board of Education received a report on Freedom of Information Act requests and responses.

Board Member Expenses

Mr. Gerber made a motion, seconded by Mrs. Burke, that the Board of Education approve the Pre-Approval Form for Future Expense Reimbursement as submitted.

Mrs. Klimkowicz made a motion to amend, seconded by Mrs. Burke, that the motion reflect Mr. LeFevre is requesting to attend the Triple I School Board Conference in November as presented.

Aye: Robert LeFevre

Anna Klimkowicz Richard Gerber

Mike Scharringhausen George Brandt

Mucia Burke Robert LeFevre

Nay: None

The motion carried unanimously.

Mr. Gerber made a motion, seconded by Mrs. Burke, that the Board of Education approve the Pre-Approval Form for Mr. LeFevre to attend Triple I School Board Conference in November.

On which motion a roll call vote was held with the following results:

Aye: Mike Scharringhausen

Mucia Burke Robert LeFevre Richard Gerber Anna Klimkowicz Bill Robertson

Nay: George Brandt

The motion carried 6-1.

<u>Authorization of the One-to-One Apple Lease Agreement</u>

Mrs. Klimkowicz made a motion, seconded by Mrs. Burke, that the Board of Education approves the Superintendent to engage in the three-year lease agreement with Apple as proposed to provide up to 7,000 iPad4 devices as part of the one-to-one program.

On which motion a roll call vote was held with the following results:

Aye: Richard Gerber

Mike Scharringhausen

George Brandt Mucia Burke Anna Klimkowicz Robert LeFevre Bill Robertson

Nay: None

The motion carried unanimously.

Proposed Policy Revision: _Electronic Communications Equipment

The Board of Education received and reviewed a proposed policy revision to Board policy concerning electronic communications equipment.

Proposed Policy Revision: Student Conduct

The Board of Education received and reviewed a proposed policy revision to Board policy concerning student conduct.

Proposed Policy Revision: School Admissions

The Board of Education received and reviewed a proposed policy revision to Board policy concerning school admissions.

Proposed Policy Revision: Physical Examinations of Students

The Board of Education received and reviewed a proposed policy revision to Board policy concerning physical examinations of students.

Board Policies - BD School Board Meetings and BCBA School Board Governance and Operations

Mrs. Klimkowicz requested that Board Policy BD – School Board Meetings and BCBA – School Board Governance and Operations be sent to the Administrative Board Policy Committee for review.

Board of Education Training

Mrs. Burke presented information regarding training for the Board of Education. The Board directed Superintendent Robb to look into training and place the topic on the August agenda to discuss.

Superintendent Search

President Robertson communicated that School Exec Connect Representative Dr. Rossi would like to schedule a special board meeting to discuss the internal candidates for the superintendent search.

Northwest Suburban Special Education Organization

Mrs. Klimkowicz reported on recent N.S.S.E.O. activities.

Announcements

President Robertson made the following announcements:

A. July	26	 Last Day of Second Semester Summer School
B. August	15	 Next Board of Education Meeting – 7:30 p.m.
C.	20	 Beginning of 2013-2014 School Year
D.	20	 Teacher Institute – No Classes
E.	21	 First Day of Classes 2013-2014

Closed Session

Mrs. Klimkowicz made a motion, seconded by Mrs. Burke, that the Board of Education enter closed session to review closed session minutes; and discuss appointment, employment, compensation, discipline, performance, or dismissal of specific employees; and selling price of real estate.

On which motion a roll call vote was held with the following results:

Aye: George Brandt

Mucia Burke Richard Gerber Anna Klimkowicz Robert LeFevre Mike Scharringhausen

Bill Robertson

Nay: None

The motion carried unanimously.

The Board of Education entered executive session at 9:01 p.m. and resumed its meeting at 9:47 p.m.

Review of Closed Session Minutes

Due to the fact that roll call was taken without a formal motion and second, the release of closed session minutes will be voted upon at the August 15, 2013 meeting.

Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees

Mr. Scharringhausen made a motion, seconded by Mrs. Burke, that the Board of Education accept the retirement requests of Barbara Antivech, William Fremd High School (December 2013); Neal Brandoff, G. A. McElroy Administration Center (June 2016); Carolyn Corey, William Fremd High School (June 2016); and Lynn Fairlamb, Palatine High School (December 2013).

On which motion a roll call vote was held with the following results:

Aye: Mucia Burke Richard Gerber

Mike Scharringhausen

Robert LeFevre Anna Klimkowicz George Brandt Bill Robertson

Nay: None

The motion carried unanimously.

Adjournment

	Respectfully submitted,	
	Secretary, District 211	
President, District 211		

There being no further business to come before the Board of Education, President Robertson thereupon declared the meeting adjourned at 9:49 p.m.