### TOWNSHIP HIGH SCHOOL DISTRICT 211 Palatine, Illinois

# BOARD OF EDUCATION REGULAR MEETING January 15, 2015 7:30 p.m. (Official)

A regular meeting of the Board of Education, Township High School District 211, Cook County, Illinois was held on January 15, 2015 at 7:30 p.m. in the G.A. McElroy Administration Center at 1750 South Roselle Road, Palatine, Illinois.

### ROLL CALL

On a roll call, the following officers and members were:

Physically Present:	Mucia Burke, Vice President and Memb Richard Gerber, Member Anna Klimkowicz, Secretary and Memb Robert LeFevre, Member Mike Scharringhausen, Member Bill Robertson, President and Member	
Present By Other Means:	None	
Absent:	George P. Brandt, Member	

Also present were: Daniel E. Cates, Superintendent; members of the District administrative staff; interested citizens; and members of the press.

#### **Military Recognition**

Superintendent Cates made the following comments:

This evening, we continue a tradition at High School District 211 Board of Education meetings. I would like to ask Private First Class Leon Dixon to please come forward.

Private First Class Dixon is a 2013 Schaumburg High School graduate and is currently serving in the Illinois National Guard. He completed his basic training in August 2014 at Fort Jackson, South Carolina. Following basic training, he was requested to take part in advanced individual training at Fort Leonard Wood, Missouri. Private First Class Dixon's assignment with the National Guard includes extensive training and drills one weekend each month. His goal is to serve as an active duty officer in the U.S. Army, and work toward becoming a physician assistant.

Private First Class Dixon, on behalf of Schaumburg High School, District 211, and the Board of Education, I thank you for your commitment and service to our country. Please lead us in the Pledge of Allegiance.

### **<u>Pledge of Allegiance</u>**

After the introduction and recognition, Private First Class Dixon led the Board of Education and the audience in the Pledge of Allegiance.

### **Recognition – State Award Winners**

Superintendent Cates introduced Director of Athletics and Activities Augustino Fontanetta. Mr. Fontanetta introduced William Fremd High School Principal Kurt Tenopir and Swim Coach Andrew Kittrell. Mr. Kittrell introduced and Mr. Tenopir presented medallions to Sarah McTague for placing eleventh at the state girls diving competition; Grace Gryzek for placing fourth in 200-yard freestyle relay; Erica King for placing ninth in 200-yard freestyle, ninth in 500-yard freestyle, seventh in 200-yard freestyle relay, and eighth in 400-yard freestyle relay; Julia Portmann for placing eighth in 400-yard relay; Loretta Stelnicki for placing fourth in 200-yard medley relay, seventh in 200-yard freestyle relay; and eighth in 400-yard freestyle relay; placing fourth in 200-yard medley relay at the state girls swimming competition.

## 2014-2015 Daily Herald Leadership Team

Superintendent Cates gave an overview of the *Daily Herald* Leadership Team for 2014-2015. Palatine High School Counselor Alonso Ramirez introduced student Dhivyaa Anandan; William Fremd High School Counselor Tony Tosh introduced student Allison Cochran; James B. Conant High School Counselor Richard Bauer introduced student Michael Einig; and Schaumburg High School English Teacher Darrell Robin introduced student Christopher Napier.

President Robertson presented plaques to each student in recognition for being named to the *Daily Herald* Leadership Team for 2014-2015.

#### Break

The Board of Education took a break from 7:49 p.m. to 7:58 p.m. while pictures were taken of recognition award winners.

#### **Citizens' Petitions and Appearances**

President Robertson asked if there was anyone present, not on the agenda, who wished to speak before the Board of Education. Schaumburg resident Mark Puchalski addressed the Board regarding Board members' responses to emails, District finances, and retirees' pensions; and Schaumburg resident John Parker addressed the Board regarding correspondence from the Illinois Policy Institute and local representatives, District finances, and the level of education available to the students.

#### **Presentation: School Lunch Program**

Director of Food Service Mary O'Connor and Assistant Director of Food Service Stacy Lenihan presented a brief overview and answered Board members' questions on the nutrition standards for meals and healthful procedures for daily food service operations in District 211.

## **Consent Agenda**

Mrs. Klimkowicz made a motion, seconded by Mr. Scharringhausen, that the consent agenda, with the removal of the minutes of the regular meeting of December 11, 2014 be approved as presented.

Aye:

Mucia Burke Richard Gerber Anna Klimkowicz Robert LeFevre Mike Scharringhausen Bill Robertson

Nay:

None

The motion carried unanimously.

The following consent agenda items (indicated by \*) were enacted by one motion:

### \*Closed Session Audio Tape Recordings

Mrs. Klimkowicz made a motion, seconded by Mr. Scharringhausen, that for the following Board of Education meeting(s) at least 18 months prior to tonight's meeting, the Board has approved written minutes of the closed session that comply with the Illinois Open Meetings Act. Furthermore, where verbatim recordings were created of those closed sessions, the Board Secretary is hereby authorized to direct the destruction of such verbatim recordings in accordance with the Illinois Open Meetings Act: June 13, 2013.

On which motion a roll call vote was held with the following results:

Aye:	Mucia Burke
	Richard Gerber
	Anna Klimkowicz
	Robert LeFevre
	Mike Scharringhausen
	Bill Robertson
Nay:	None

The motion carried unanimously.

## \*Approval of Bills for Payment

Mrs. Klimkowicz made a motion, seconded by Mr. Scharringhausen, that bills in the amount of \$26,183,617.90 be approved for payment.

On which motion a roll call vote was held with the following results:

Aye:

Mucia Burke Richard Gerber Anna Klimkowicz Robert LeFevre Mike Scharringhausen Bill Robertson

Nay: None

#### \*Financial Report – As of November 30, 2014

Mrs. Klimkowicz made a motion, seconded by Mr. Scharringhausen, that the Statement of Revenues, Expenditures, Other Financing Sources (Uses) and Changes in Fund Balances for the period ending November 30, 2014 be approved and placed on file.

On which motion a roll call vote was held with the following results:

Aye:

Mucia Burke Richard Gerber Anna Klimkowicz Robert LeFevre Mike Scharringhausen Bill Robertson

Nay:

None

The motion carried unanimously.

#### \*Investment Report – As of November 30, 2014

Mrs. Klimkowicz made a motion, seconded by Mr. Scharringhausen, that the investment report for the period ending November 30, 2014 be approved and placed on file.

On which motion a roll call vote was held with the following results:

Aye:	Mucia Burke
	Richard Gerber
	Anna Klimkowicz
	Robert LeFevre
	Mike Scharringhausen
	Bill Robertson
Nov	Nono

Nay:

None

The motion carried unanimously.

#### \*Student Activities Report – As of November 30, 2014

Mrs. Klimkowicz made a motion, seconded by Mr. Scharringhausen, that the student activity, trust fund, and convenience fund report for the period ending November 30, 2014 be approved and placed on file.

On which motion a roll call vote was held with the following results:

Aye:

Mucia Burke Richard Gerber Anna Klimkowicz Robert LeFevre Mike Scharringhausen Bill Robertson

Nay:

None

#### **\*Variance Report – As of November 30, 2014**

Mrs. Klimkowicz made a motion, seconded by Mr. Scharringhausen, that the variance report for the period ending November 30, 2014 be approved and placed on file.

On which motion a roll call vote was held with the following results:

Aye:

Mucia Burke Richard Gerber Anna Klimkowicz Robert LeFevre Mike Scharringhausen Bill Robertson

Nay:

None

The motion carried unanimously.

## \*Resolutions Authorizing Intervention in Proceedings Before the State Property Tax Appeal Board

Mrs. Klimkowicz made a motion, seconded by Mr. Scharringhausen, that the Board of Education approve the resolutions authorizing intervention in proceedings before the state property tax appeal board which seek assessed valuation reductions in excess of \$100,000 for property tax years 2009 and 2013 (Docket Nos. 09-36096.001-C-3; 13-31886.001-C-2; 13-29926.001-I-2; 13-29038.001-C-2; and 13-29153.001-C-3 and 13-29153.002-C-3); and, further authorize Franczek Radelet, and Hodges, Loizzi, Eisenhammer, Rodick & Kohn, as the Board of Education's legal representatives, to file Request to Intervene in Appeal Proceeding forms with the property tax appeal board on the properties for which the District receives notification of appeal (attached to official minutes).

On which motion a roll call vote was held with the following results:

Aye:	Mucia Burke
	Richard Gerber
	Anna Klimkowicz
	Robert LeFevre
	Mike Scharringhausen
	Bill Robertson

Nay:

None

The motion carried unanimously.

#### \*Personnel Recommendations

Mrs. Klimkowicz made a motion, seconded by Mr. Scharringhausen, that personnel recommendations be accepted as presented.

<u>Full-Time Employment (Partial Year):</u> (Effective Second Semester)

Karavas, Emily; art, Schamburg High School Secrest, Jason; physical education, William Fremd/Palatine High Schools

## Part-Time Employment Second Semester: (Effective 2014-2015 School Year)

Alexander, Kevin; physical education, James B. Conant High School Brandenburg, Jason; physical education, Palatine High School Casamassino, Danielle; counselor, Schaumburg High School Catsaros, Anna; speech and language pathologist, Hoffman Estates High School/Academy-South Cauthorn, Kyle; music, Palatine High School Christensen, Casey; social studies, Palatine High School Domka, Joseph; applied technology, Palatine High School Espel, Ann; music, Schaumburg High School Fasolo, Maria; speech and language pathologist, Schaumburg High School Fehlberg, David; special education, William Fremd High School Fermanich, Shannon; business education, William Fremd High School Funteas, Lauryn; science, William Fremd High School Gdowski, Eric; special education, Hoffman Estates High School Gilman, Adam; social studies, William Fremd High School Howell, Jr., Daryl; driver education, Academy-South Huerta, Edgar; English as a second language, James B. Conant High School Johansen, Evan; health education, Palatine High School Kahan, Rachael; English, Schaumburg High School Kochanek, Renata; science, Schaumburg High School Lambert, Emily; English as a second language, William Fremd High School Langridge, Tobin; music, Hoffman Estates High School Loh, Catherine; science, Hoffman Estates High School Macy-Robertson, Nicole; speech and language pathologist, Schaumburg/Hoffman Estates High Schools Mann, Maureen; counselor, Hoffman Estates High School Matej, Danielle; world language, Hoffman Estates High School Morris, Aaron; special education, Schaumburg High School Orlicz, David; music, Hoffman Estates High School Rafferty, Alicia; physical education, Hoffman Estates High School Simpson, Samuel; music, William Fremd High School Somarriba, Rosalia; world language, Palatine High School Strauch, Adam; mathematics, Schaumburg High School Sutton, Daniel; physical education, William Fremd High School Tipps, Bryan; music, Schaumburg High School Ulrich, Margaret; counselor, James B. Conant High School Wallace, Jennifer; English, James B. Conant High School

## Support Staff New Hires:

Armour, Katherine; food service, William Fremd High School Barragan, Samantha; bus aide, G.A. McElroy Administration Center Briese, Angelica; teacher assistant, Hoffman Estates High School Byrne, Lori; bus driver, G.A. McElroy Administration Center Ganshirt, Monica; teacher assistant, Palatine High School Genteman, Angela; teacher assistant, Palatine High School Hannan, Monica; teacher assistant, Palatine High School Harris, Jessica-Lea; food service, William Fremd High School Hepko, Elizabeth; teacher assistant, Palatine High School Johnson, Caitlin; teacher assistant, Schaumburg High School Johnson, Gabriel; teacher assistant, Hoffman Estates High School Piegza, Stanley; bus driver, G.A. McElroy Administration Center Pierrogopoulos, Stefanie; teacher assistant, James B. Conant High School Sava, Aurelian; systems engineer, G.A. McElroy Administration Center Savini, Cheryl; receptionist, G.A. McElroy Administration Center Small, David; custodian, Hoffman Estates High School Sokolowski, Jenny; teacher assistant, Schaumburg High School Stella, Lori; teacher assistant, James B. Conant High School Stoltz, Jody; teacher assistant, Palatine High School Suehr, Beth; teacher assistant, Palatine High School Vargas, Marlene; teacher assistant, Hoffman Estates High School

## Resignations:

Ahrens, John; teacher assistant, William Fremd High School Ebel, Christopher; teacher assistant, Hoffman Estates High School Palmer, Edie; CRT Operator, Schaumburg High School Petrucci, Stephanie; teacher assistant, Palatine High School Prusko, Clemence; bus driver, G.A. McElroy Administration Center

On which motion a roll call vote was held with the following results:

Aye:	Mucia Burke
-	Richard Gerber
	Anna Klimkowicz
	Robert LeFevre
	Mike Scharringhausen
	Bill Robertson

Nay:

None

The motion carried unanimously.

## **\*Bids for Consideration**

Mrs. Klimkowicz made a motion, seconded by Mr. Scharringhausen, that for the bids listed below, the Board of Education award the business to the lowest responsible bidders as listed in the administrative bid recommendation dated January 15, 2015 (attached to official minutes):

1.	Library renovation work (general trades) at Schaumburg High School – Happ Builders, Inc.		\$ 267,000.00
2.	Fall sports supplies for all schools – seventeen vendors		\$ 122,383.78
3.	Library renovation work (lighting fixtures and controls) at Schaumburg High School – Connexion		\$ 71, 843.00
4.	Library renovation work (carpet and floor finishes) at Schaumburg High School – Vortex Enterprises, Inc.		\$ 53, 590.00
5.	Library renovation work (ceiling grid and tile) at Schaumburg High School – Hafer Acoustical Ceilings, Inc.		\$ 34, 168.60
		TOTAL:	\$ 548,985.38

Aye:

Mucia Burke Richard Gerber Anna Klimkowicz Robert LeFevre Mike Scharringhausen Bill Robertson

Nay:

None

The motion carried unanimously.

### Approval of Minutes - Regular Meeting of December 11, 2014

Mrs. Klimkowicz made a motion, seconded by Mrs. Burke, that the minutes of the regular meeting of December 11, 2014 be approved and placed on file.

On which motion a roll call vote was held with the following results:

Aye:

Mucia Burke
Richard Gerber
Anna Klimkowicz
Robert LeFevre
Mike Scharringhausen
Bill Robertson

Nay:

None

The motion carried.

#### **Freedom of Information Act Requests**

The Board of Education received a report on Freedom of Information Act requests and responses.

### **Placement Testing of Incoming Freshmen**

The Board of Education received a report on the placement testing of incoming freshmen that was administered on December 6, 2014.

### Secondary School Cooperative Risk Management Program

The Board of Education received an update on the Secondary School Cooperative Risk Management Program (SSCRMP).

### **Student Fee Waivers and Low Income Students**

The Board of Education received a report on student fee waivers and low income students.

#### **Curriculum Committee Report**

Mrs. Klimkowicz made a motion, seconded Mrs. Burke, that the curriculum committee report and recommendations be approved as presented.

After discussion a roll call vote was held with the following results:

Aye:

Mike Scharringhausen Anna Klimkowicz Richard Gerber Robert LeFevre Mucia Burke Bill Robertson

Nay: None

The motion carried unanimously.

## School Calendar for 2016-2017

Mrs. Klimkowicz made a motion, seconded by Mr. Scharringhausen, that the school calendar for 2016-2017 be approved as presented.

After discussion a roll call vote was held with the following results:

Aye:	Mucia Burke
	Anna Klimkowicz
	Mike Scharringhausen
	Richard Gerber
	Robert LeFevre
	Bill Robertson
Nay:	None

The motion carried unanimously.

### Student User Fees for 2015-2016

Mrs. Klimkowicz made a motion, seconded by Mr. Scharringhausen, that for the 2015-2016 school year, the student textbook/instructional supply fee remain at \$160; the driver education behind-the-wheel fee remain at \$350; the student parking user fee remain at \$65 per semester; the under 1.5 mile transportation fee remain at \$170 per year; that the late registration fee for transportation remain at \$35, and that the late fee be imposed on registration payments received after July 10, 2015; and that the summer school fees remain unchanged as presented.

After discussion a roll call vote was held with the following results:

Aye:

Anna Klimkowicz Robert LeFevre Richard Gerber Mucia Burke Mike Scharringhausen Bill Robertson

Nay:

None

### School Breakfast and Lunch Prices for 2015-2016

Mrs. Klimkowicz made a motion, seconded by Mr. Scharringhausen, that the price of a standard school breakfast for the 2015-2016 school year remain at \$1.45 for students and \$1.70 for adults; and that the reduced price standard school breakfast remain at 30 cents for students; and, further, that lunch prices be set at \$2.35, \$2.50, \$2.65, and \$2.90 including milk for students and \$3.30 excluding beverage for adults, and that reduced price standard school lunch remain at 40 cents including milk for students.

On which motion a roll call vote was held with the following results:

Aye:	Mike Scharringhausen
	Robert LeFevre
	Anna Klimkowicz
	Richard Gerber
	Mucia Burke
	Bill Robertson
Nav:	None

Nay.

The motion carried unanimously.

#### **Bid for Consideration -- Buses**

Mrs. Klimkowicz made a motion, seconded by Mr. Scharringhausen, that the Board of Education award the business for buses for the transportation department to the lowest responsible bidder, Midwest Transit Equipment, in the amount of \$1,083,917.

On which motion a roll call vote was held with the following results:

Aye:	Mucia Burke
	Richard Gerber
	Anna Klimkowicz
	Robert LeFevre
	Mike Scharringhausen
	Bill Robertson
Nay:	None

The motion carried unanimously.

#### **Bids for Consideration – 1030 West Higgins Building Renovation**

Mrs. Klimkowicz made a motion, seconded by Mrs. Burke, that the Board of Education award the construction contracts for renovation work at 1030 West Higgins Road to the lowest responsible bidders, as listed below (attached to official minutes):

I.	Steel	M&I Steel Services, Inc.	\$ 215,800.00
II.	General Trades	RB Construction, Inc.	2,018,000.00
III.	Flooring	Vortex Enterprises, Inc.	290,526.00
IV.	Painting	May Decorating II, Inc.	67,150.00
V.	Fire Suppression	Nelson Fire Protection	79,307.00
VI.	VI. Plumbing DeFranco Plumbing, Inc.		318,875.00
VII.	. HVAC Oak Brook Mechanical Services, Inc.		1,219,000.00
VIII.	Electrical	Shoreline Electric, Inc.	999,256.00
IX.	Temperature Controls	Johnson Controls, Inc.	\$ 129,345.00
		TOTAL:	\$ 5,337,259.00

Aye:	Mike Scharringhausen Richard Gerber Anna Klimkowicz Mucia Burke Robert LeFevre Bill Robertson
Nay:	None

The motion carried unanimously.

### **Communications Audit**

Mrs. Klimkowicz made a motion, seconded by Mr. Gerber, that the Board of Education authorize the superintendent to enter into a contract with Unicom-Arc to conduct a communications audit at a cost of \$9,500, plus travel and lodging expenses.

After discussion a roll call vote was held with the following results:

Aye:

Mucia Burke **Richard Gerber** Robert LeFevre Mike Scharringhausen Anna Klimkowicz **Bill Robertson** 

Nay:

None

The motion carried unanimously.

## **Strategic Plan**

The Board of Education received a report from Dr. Cates with a focus on past strategic planning processes and the characteristics of different strategic planning processes that could be possible. As part of the consideration process for a strategic plan, the Board Members will review information contained in the existing five-year strategic plans in the areas of instruction, capital projects, and finances at upcoming Board of Education meetings. Consideration of a formal strategic plan will take place later in the spring.

## **Board Member Expenses**

Mrs. Klimkowicz made a motion, seconded by Mrs. Burke, that the Board of Education approve the Pre-Approval Form for Future Expense Reimbursements for Robert LeFevre and Richard Gerber to attend the Annual Ed-Red Legislative Dinner on January 26, 2015.

On which motion a roll call vote was held with the following results:

Aye:

Anna Klimkowicz Mike Scharringhausen Robert LeFevre Richard Gerber Mucia Burke **Bill Robertson** 

None

Nay:

### Northwest Suburban Special Education Organization

Mrs. Klimkowicz reported on recent N.S.S.E.O. activities.

#### **Education Research Development/Legislative Report**

Mr. Gerber reported on the recent activities of Ed-Red.

#### Announcements

President Robertson made the following announcements:

A. January	16	 Teacher Institute Day – No Classes
B.	19	 Martin Luther King, Jr. Holiday – All District Buildings
		Closed
C.	20	 First Day of Classes Second Semester
D. February	12	 Next Board of Education Meeting – 7:30 p.m.
E.	16	 Presidents' Day – All District Buildings Closed

#### **Closed Session**

Mrs. Klimkowicz made a motion, seconded by Mrs. Burke, that the Board of Education enter closed session to review closed session minutes and discuss appointment, employment, compensation, discipline, performance, or dismissal of specific employees; collective negotiations; legal matters; matters pertaining to an individual student; acquisition of real property; and selling price of real estate.

On which motion a roll call vote was held with the following results:

Aye:	Mucia Burke
	Richard Gerber
	Anna Klimkowicz
	Robert LeFevre
	Mike Scharringhausen
	Bill Robertson

Nay:

None

The motion carried unanimously.

The Board of Education entered executive session at 9:04 p.m. and resumed its meeting at 9:40 p.m.

## **Release of Closed Session Minutes**

Mrs. Klimkowicz made a motion, seconded by Mrs. Burke, that the closed session minutes of June 12, 2014; July 17, 2014; September 18, 2014; and November 13, 2014 no longer require confidential treatment and are to be approved and placed on file.

Aye:

Anna Klimkowicz Mucia Burke Richard Gerber Mike Scharringhausen Robert LeFevre Bill Robertson

Nay:

None

The motion carried unanimously.

# Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees

Mrs. Klimkowicz made a motion, seconded by Mrs. Burke, that the Board of Education accept the retirement requests of Debra Cork, Palatine High School (June 2015); Richard Gross, James B. Conant High School (June 2017); and George Myrick, William Fremd High School (June 2015).

On which motion a roll call vote was held with the following results:

Aye:	Mucia Burke
	Anna Klimkowicz
	Robert LeFevre
	Richard Gerber
	Mike Scharringhausen
	Bill Robertson
N	N

Nay:

None

The motion carried unanimously.

Mrs. Klimkowicz made a motion, seconded by Mrs. Burke, that employee #080911 be suspended for two days without pay; further, that the Board Secretary notify said employee in writing of this action by the Board of Education.

On which motion a roll call vote was held with the following results:

Aye:

Mike Scharringhausen Robert LeFevre Mucia Burke Anna Klimkowicz Richard Gerber Bill Robertson

Nay:

None

The motion carried unanimously.

Mrs. Klimkowicz made a motion, seconded by Mrs. Burke, that employee #089398 be suspended for three days without pay; further, that the Board Secretary notify said employee in writing of this action by the Board of Education.

Aye:

Richard Gerber Mucia Burke Robert LeFevre Mike Scharringhausen Anna Klimkowicz Bill Robertson

Nay:

None

The motion carried unanimously.

Mrs. Klimkowicz made a motion, seconded by Mrs. Burke, that employee #020588 be suspended for three days without pay; further, that the Board Secretary notify said employee in writing of this action by the Board of Education.

On which motion a roll call vote was held with the following results:

Aye:	Robert LeFevre
-	Mike Scharringhausen
	Richard Gerber
	Mucia Burke
	Anna Klimkowicz
	Bill Robertson
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Nay:

None

The motion carried unanimously.

Mrs. Klimkowicz made a motion, seconded by Mrs. Burke, that employee #013094 be suspended for four days without pay; further, that the Board Secretary notify said employee in writing of this action by the Board of Education.

On which motion a roll call vote was held with the following results:

Aye:

Mike Scharringhausen Anna Klimkowicz Robert LeFevre Richard Gerber Mucia Burke Bill Robertson

Nay:

None

# **Acquisition of Real Property**

Mrs. Klimkowicz made a motion seconded by Mr. Burke that the Board of Education extend the lease agreement for the off-campus District 211 Academy-North at its current location at a rate of \$7,037 per month from February 1, 2015 through April 30, 2015.

On which motion a roll call vote was held with the following results:

Aye:	Anna Klimkowicz
	Richard Gerber
	Mike Scharringhausen
	Mucia Burke
	Robert LeFevre
	Bill Robertson

Nay:

None

The motion carried unanimously.

### **Adjournment**

There being no further business to come before the Board of Education, President Robertson thereupon declared the meeting adjourned at 9:42 p.m.

Respectfully submitted,

Secretary, District 211

President, District 211