

**TOWNSHIP HIGH SCHOOL DISTRICT 211  
Palatine, Illinois**

**BOARD OF EDUCATION  
REGULAR MEETING  
December 12, 2013  
7:30 p.m.  
(Official)**

A regular meeting of the Board of Education, Township High School District 211, Cook County, Illinois was held on December 12, 2013 at 7:30 p.m. in the G.A. McElroy Administration Center at 1750 South Roselle Road, Palatine, Illinois.

**ROLL CALL**

On a roll call, the following officers and members were:

Physically Present:	Mucia Burke, Vice President and Member Richard Gerber, Member Anna Klimkowicz, Secretary and Member Robert LeFevre, Member Bill Robertson, President and Member
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Present By Other Means:	None
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Absent:	George P. Brandt, Member Mike Scharringhausen, Member
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Also present were: Nancy N. Robb, Superintendent; members of the District administrative staff; interested citizens; and members of the press.

**Pledge of Allegiance**

President Robertson led the Board of Education and the audience in the Pledge of Allegiance.

**Recognition – State Award Winners**

Superintendent Robb introduced Director of Athletics and Activities Augustino Fontanetta. Mr. Fontanetta introduced Palatine High School Principal Gary Steiger, Athletic Director Jerry Dobbs, and Girls Cross Country Coach Joseph Parks. Mr. Parks introduced and Mr. Steiger presented a medallion to Kelly O'Brien for placing sixth in the state girls cross country competition.

Mr. Fontanetta introduced Palatine High School Boys Cross Country Coach Christopher Quick. Mr. Quick introduced and Mr. Steiger presented a medallion to Graham Brown for placing eighth in the state boys cross country competition.

Mr. Fontanetta introduced Hoffman Estates High School Principal James Britton, Athletic Director Steven Lacni, and Boys Cross Country Coach Brenden Mariano. Mr. Mariano introduced and Mr. Britton presented a medallion to William Thomas for placing twenty-first in the state boys cross country competition.

Mr. Fontanetta introduced James B. Conant High School Principal Timothy Cannon and Boys Cross Country Coach John Powers. Mr. Powers introduced and Mr. Cannon presented a medallion to Zachary Dale for placing fourth in the state boys cross country competition.

Mr. Fontanetta introduced Schaumburg High School Principal Timothy Little and Girls Cross Country Coach Jason Beer. Mr. Beer introduced and Mr. Little presented a medallion to Elizabeth O’Connell for placing thirteen in the state girls cross country competition.

### **Highest Possible Composite ACT Score**

Superintendent Robb introduced Schaumburg High School English Teacher Alfred Cedeno. Mr. Cedeno introduced and President Robertson presented a plaque to Vinay Prabhakar for earning a 36, the highest possible composite score, on the October 2013 American College Testing (ACT) examination.

Superintendent Robb introduced Schaumburg High School English Teacher Darrell Robin. Mr. Robin introduced and President Robertson presented a plaque to Melissa Tran for earning a 36, the highest possible composite score, on the October 2013 American College Testing (ACT) examination.

### **Break**

The Board of Education took a break from 7:46 p.m. to 7:58 p.m. while pictures were taken of award winners.

### **Action to Allow an Absent Board Member to Participate By Audio Conference**

Mr. Gerber made a motion, seconded by Mrs. Klimkowicz, that pursuant to 5 ILCS 120/7 of the Illinois Open Meetings Act, Board of Education member George Brandt, who is absent from the meeting due to employment reasons, be permitted to participate by audio conference.

On which motion a roll call vote was held with the following results:

Aye:	Anna Klimkowicz Richard Gerber Mucia Burke Robert LeFevre Bill Robertson
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Nay:	None
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The motion carried unanimously.

### **Citizens’ Petitions and Appearances**

President Robertson asked if there was anyone present, not on the agenda, who wished to speak before the Board of Education. Roman Golash, Palatine resident, addressed the Board regarding Common Core, freedom of speech, and ROTC.

**Public Hearing on the Proposed 2013 Tax Levy**

Mrs. Klimkowicz made a motion, seconded by Mr. Gerber, that the public hearing on the proposed 2013 tax levy of Township High School District 211 is now open. The motion carried unanimously.

The public hearing opened at 8:03 p.m.

President Robertson asked if there was anyone present who wished to address the Board of Education regarding the proposed 2013 tax levy. Victor Frank Jr., Schaumburg resident; and Mark Stevenson, Vicki Wilson, and Roman Golash, Palatine residents, addressed the Board regarding the proposed 2013 tax levy.

Mrs. Klimkowicz made a motion, seconded by Mrs. Burke, that the public hearing on the proposed 2013 tax levy of Township High School District 211 is now closed. The motion carried unanimously.

The public hearing closed at 8:16 p.m.

**Consent Agenda**

Mrs. Klimkowicz made a motion, seconded by Mr. LeFevre, that the consent agenda be approved.

On which motion a roll call vote was held with the following results:

Aye: Mucia Burke  
Richard Gerber  
Anna Klimkowicz  
Robert LeFevre  
Bill Robertson

Nay: None

The motion carried unanimously.

The following consent agenda items (indicated by \*) were enacted by one motion:

**\*Approval of Minutes – Regular Meeting of November 14, 2013**

Mrs. Klimkowicz made a motion, seconded by Mr. LeFevre, that the minutes of the regular meeting of November 14, 2013 be approved and placed on file.

On which motion a roll call vote was held with the following results:

Aye: Mucia Burke  
Richard Gerber  
Anna Klimkowicz  
Robert LeFevre  
Bill Robertson

Nay: None

The motion carried unanimously.

**\*Closed Session Audio Tape Recordings**

Mrs. Klimkowitz made a motion, seconded by Mr. LeFevre, that for the following Board of Education meetings at least 18 months prior to tonight's meeting, the Board has approved written minutes of the closed session that comply with the Illinois Open Meetings Act. Furthermore, where verbatim recordings were created of those closed sessions, the Board Secretary is hereby authorized to direct the destruction of such verbatim recordings in accordance with the Illinois Open Meetings Act: May 24, 2012.

On which motion a roll call vote was held with the following results:

Aye:	Mucia Burke Richard Gerber Anna Klimkowitz Robert LeFevre Bill Robertson
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Nay:	None
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The motion carried unanimously.

**\*Approval of Bills for Payment**

Mrs. Klimkowitz made a motion, seconded by Mr. LeFevre, that bills in the amount of \$15,194,426.57 be approved for payment.

On which motion a roll call vote was held with the following results:

Aye:	Mucia Burke Richard Gerber Anna Klimkowitz Robert LeFevre Bill Robertson
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Nay:	None
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The motion carried unanimously.

**\*Financial Report – As of October 31, 2013**

Mrs. Klimkowitz made a motion, seconded by Mr. LeFevre, that the Statement of Revenues, Expenditures, Other Financing Sources (Uses) and Changes in Fund Balances for the period ending October 31, 2013 be approved and placed on file.

On which motion a roll call vote was held with the following results:

Aye:	Mucia Burke Richard Gerber Anna Klimkowitz Robert LeFevre Bill Robertson
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Nay: None

The motion carried unanimously.

**\*Investment Report – As of October 31, 2013**

Mrs. Klimkowicz made a motion, seconded by Mr. LeFevre, that the investment report for the period ending October 31, 2013 be approved and placed on file.

On which motion a roll call vote was held with the following results:

Aye: Mucia Burke  
Richard Gerber  
Anna Klimkowicz  
Robert LeFevre  
Bill Robertson

Nay: None

The motion carried unanimously.

**\*Student Activities Report – As of October 31, 2013**

Mrs. Klimkowicz made a motion, seconded by Mr. LeFevre, that the student activity, trust fund, and convenience fund report for the period ending October 31, 2013 be approved and placed on file.

On which motion a roll call vote was held with the following results:

Aye: Mucia Burke  
Richard Gerber  
Anna Klimkowicz  
Robert LeFevre  
Bill Robertson

Nay: None

The motion carried unanimously.

**\*Variance Report – As of October 31, 2013**

Mrs. Klimkowicz made a motion, seconded by Mr. LeFevre, that the variance report for the period ending October 31, 2013 be approved and placed on file.

On which motion a roll call vote was held with the following results:

Aye: Mucia Burke  
Richard Gerber  
Anna Klimkowicz  
Robert LeFevre  
Bill Robertson

Nay: None

The motion carried unanimously.

**\*Resolutions Authorizing Intervention in Proceedings Before the State Property Tax Appeal Board**

Mrs. Klimkowicz made a motion, seconded by Mr. LeFevre, that the Board of Education approve the resolutions authorizing intervention in proceedings before the state property tax appeal board which seek assessed valuation reductions in excess of \$100,000 for property tax year 2011 (Docket Nos. 11-30809.001-C-3; 11-30787.001-C-3; 11-30674.001-C-2; 11-30434.001-C-3; 11-30353.001-C-3; 11-30352.001-C-2; 11-30758.001-C-3; 11-30379.001-C-3; 11-30413.001-C-3; 11-30868.001-C-3; 11-30381.001-C-3 and 11-30381.002-C-3; 11-30472.001-C-3, 11-30472.002-C-3 and 11-30472.001-C-3; 11-28750.001-I-3; 11-32016.001-C-2 and 11-32016.002-C-2; 11-32365.001-C-2; 11-32031.001-C-3, 11-32031.002-C-3 and 11-32031.003-C-3; 11-29862.001-C-2, 11-29862.002-C-2, 11-29862.003-C-2 and 11-29862.004-C-2; 11-32395.001-I-2; 11-31067.001-C-3 and 11-31067.002-C-3; and 11-32061.001-C-3); and, further authorize Franczek Radelet and Hodges, Loizzi, Eisenhammer, Rodick & Kohn, as the Board of Education's legal representatives, to file Request to Intervene in Appeal Proceeding forms with the property tax appeal board on the properties for which the District receives notification of appeal. (Attached to official minutes)

On which motion a roll call vote was held with the following results:

Aye: Mucia Burke  
Richard Gerber  
Anna Klimkowicz  
Robert LeFevre  
Bill Robertson

Nay: None

The motion carried unanimously.

**\*Acceptance of Donation – Automobile**

Mrs. Klimkowicz made a motion, seconded by Mr. LeFevre, that the Board of Education formally accept the donation of a 2005 Buick LeSabre Custom 4-door from Karol and James Petit; further, that a letter of appreciation be sent, on the Board's behalf, by the Superintendent.

On which motion a roll call vote was held with the following results:

Aye: Mucia Burke  
Richard Gerber  
Anna Klimkowicz  
Robert LeFevre  
Bill Robertson

Nay: None

The motion carried unanimously.

### **\*Personnel Recommendations**

Mrs. Klimkowicz made a motion, seconded by Mr. LeFevre, that the personnel recommendations be accepted as presented.

#### **Support Staff New Hires:**

Boland, Tegan; teacher assistant, Hoffman Estates High School  
Drozd, Michele; teacher assistant, Schaumburg High School  
Schaller, Evan; teacher assistant, Hoffman Estates High School

#### **Resignations:**

Beer, Jason; teacher assistant, Schaumburg High School  
Gamilian, Sahag; student supervisor, Palatine High School  
Maslowski, Nora; food service, Schaumburg High School  
Mathisen, Lindsey; teacher assistant, Palatine High School

On which motion a roll call vote was held with the following results:

Aye: Mucia Burke  
Richard Gerber  
Anna Klimkowicz  
Robert LeFevre  
Bill Robertson

Nay: None

The motion carried unanimously.

### **Freedom of Information Act Requests**

The Board of Education received a report on Freedom of Information Act requests and responses.

### **2013 Summer School Enrollment/Cost Analysis**

The Board of Education received a report and discussed the 2013 Summer School Enrollment and Cost Analysis.

### **Graduation Dates for the Class of 2014**

The Board of Education received the following graduation dates: Palatine High School, Sunday, June 1, 2014, 2:00 p.m. at Palatine High School; William Fremd High School, Sunday, June 1, 2014, 2:30 p.m. at the Sears Centre; James B. Conant High School, Sunday, June 1, 2014, 11:00 a.m. at the Sears Centre; Schaumburg High School, Sunday, June 1, 2014, 6:00 p.m. at the Sears Centre; Hoffman Estates High School, Thursday, May 29, 2014, 6:00 p.m. at Willow Creek Auditorium; and Alternative High School, District 211 Academy-North and District 211 Academy-South, Thursday, May 29, 2014, 7:00 p.m. at Hoffman Estates High School.

**Board Member Joined the Board of Education Meeting**

Board Member George Brandt joined the Board of Education meeting via telephone conference call at 8:24 p.m.

**Adoption of the 2013 Tax Levy**

Mr. Gerber made a motion, seconded by Mr. LeFevre, that the Board of Education approve the amount of \$208,726.942, excluding the Debt Service Fund, as the 2013 tax levy of Township High School District 211,

On which motion a roll call vote was held with the following results:

Aye: Robert LeFevre  
George Brandt  
Richard Gerber  
Mucia Burke  
Bill Robertson

Nay: Anna Klimkowicz  
The motion carried 5-1.

Mr. Gerber made a motion, seconded by Mr. LeFevre, that the Board of Education adopt the resolution as presented to authorize and direct the County Clerk to abate a portion of taxes levied for the year 2013 to pay debt service on \$9,995,000 School Bonds, Series 2012, of Township High School District 211. (Attached to Official Minutes)

On which motion a roll call vote was held with the following results:

Aye: Richard Gerber  
Mucia Burke  
Robert LeFevre  
Anna Klimkowicz  
George Brandt  
Bill Robertson

Nay: None

The motion carried unanimously.

**Board Member Exited the Board of Education Meeting**

Board Member George Brandt exited the meeting via telephone conference call at 8:27 p.m.

**2012-2013 Comprehensive Annual Financial Report (CAFR) of Board of Education Funds**

President Robertson introduced John Rossi, representative of Baker Tilly Virchow Krause, LLP, Certified Public Accountants, who made a brief presentation and answered Board members questions on the 2012-2013 Audit of Board of Education funds.



Mr. LeFevre made a motion, seconded by Mrs. Burke, that the Board of Education acknowledges receipt of the June 30, 2013 Comprehensive Annual Financial Report (CAFR), which includes the financial statements, as prepared by Township High School District 211, and audited by Baker Tilly Virchow Krause, LLP, Certified Public Accountants.

Aye: Mucia Burke  
Anna Klimkowicz  
Robert LeFevre  
Richard Gerber  
Bill Robertson

Nay: None

The motion carried unanimously.

### **Approval of Title I Schoolwide Programs at Palatine and Hoffman Estates High Schools**

Mrs. Klimkowicz made a motion, seconded by Mr. LeFevre, that the Board of Education designate Palatine and Hoffman Estates High Schools as Title I Schoolwide Programs. After discussion, the motion carried unanimously.

### **Northwest Suburban Special Education Organization**

Mrs. Klimkowicz reported on recent N.S.S.E.O. activities.

### **Illinois Association of School Boards (IASB)**

Mrs. Klimkowicz announced that the IASB will host a resolutions roundtable discussion on January 22, 2014 at James B. Conant High School.

### **Education Research Development/Legislative Report**

Mr. Gerber reported on the recent activities of Ed-Red.

### **Announcements**

President Robertson made the following announcements:

A. December	20	--	Winter Vacation Begins at the End of Classes
B.	24	--	Holiday – All District Buildings Closed
C.	25	--	Holiday – All District Buildings Closed
D.	31	--	Holiday – All District Buildings Closed
E. January	1	--	Holiday – All District Buildings Closed
F.	6	--	Opening Day of School After Winter Vacation
G.	16	--	Next Board of Education Meeting – 7:30 p.m.
H.	16	--	Last Day of Classes – First Semester
I.	17	--	Teacher Institute Day – No Classes
J.	20	--	Martin Luther King, Jr. Day – All District Buildings Closed

**Closed Session**

Mrs. Klimkowicz made a motion, seconded by Mrs. Burke, that the Board of Education enter closed session to review closed session minutes; and discuss appointment, employment, compensation, discipline, performance, or dismissal of specific employees; and collective negotiations.

On which motion a roll call vote was held with the following results:

Aye: Mucia Burke  
Richard Gerber  
Anna Klimkowicz  
Robert LeFevre  
Bill Robertson

Nay: None

The motion carried unanimously.

The Board of Education entered executive session at 8:48 p.m. and resumed its meeting at 9:37 p.m.

**Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees**

Mrs. Burke made a motion, seconded by Mr. Gerber, that the Board of Education accept the retirement requests of Sharon Casey, Schaumburg High School (June 2014); Elissa Etchingham, G. A. McElroy Administration Center (June 2014); Jennifer Grisaffi, William Fremd High School (June 2014); Catherine Lindstrom-Foley, Palatine High School (June 2014); and Jeanette Pancratz, Schaumburg High School (June 2017).

On which motion a roll call vote was held with the following results:

Aye: Anna Klimkowicz  
Robert LeFevre  
Richard Gerber  
Mucia Burke  
Bill Robertson

Nay: None

The motion carried unanimously.

Mr. Gerber made a motion, seconded by Mrs. Burke, that employee #85615 be suspended for one (1) day without pay; further, that the Board Secretary notify said employee in writing of this action by the Board of Education.

On which motion a roll call vote was held with the following results:

Aye: Mucia Burke  
Robert LeFevre  
Richard Gerber  
Anna Klimkowicz  
Bill Robertson

Nay: None

The motion carried unanimously.

Mr. Gerber made a motion, seconded by Mrs. Burke, that employee #82831 be suspended for three (3) days without pay; further, that the Board Secretary notify said employee in writing of this action by the Board of Education.

On which motion a roll call vote was held with the following results:

Aye: Anna Klimkowicz  
Richard Gerber  
Mucia Burke  
Robert LeFevre  
Bill Robertson

Nay: None

The motion carried unanimously.

Mr. Gerber made a motion, seconded by Mrs. Burke, that, effective July 1, 2014, Dr. Lisa Small be appointed Associate Superintendent for Instruction at a net salary of \$160,885.85 with a gross salary of \$179,500.

On which motion a roll call vote was held with the following results:

Aye: Robert LeFevre  
Mucia Burke  
Anna Klimkowicz  
Richard Gerber  
Bill Robertson

Nay: None

The motion carried unanimously.

Mr. Gerber made a motion, seconded by Mrs. Burke, that effective July 1, 2014, Mr. Jerry Trevino be appointed Director of Summer School and Community Outreach at a net salary of \$135,758.00 with a gross salary of \$151,464.92.

On which motion a roll call vote was held with the following results:

Aye: Mucia Burke  
Anna Klimkowicz  
Richard Gerber  
Robert LeFevre  
Bill Robertson

Nay: None

The motion carried unanimously.

**Adjournment**

There being no further business to come before the Board of Education, President Robertson thereupon declared the meeting adjourned at 9:40 p.m.

Respectfully submitted,

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Secretary, District 211

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President, District 211