

**TOWNSHIP HIGH SCHOOL DISTRICT 211  
Palatine, Illinois**

**BOARD OF EDUCATION  
REGULAR MEETING  
August 15, 2013  
7:30 p.m.  
(Official)**

A regular meeting of the Board of Education, Township High School District 211, Cook County, Illinois was held on August 15, 2013 at 7:30 p.m. in the G.A. McElroy Administration Center at 1750 South Roselle Road, Palatine, Illinois.

**ROLL CALL**

On a roll call, the following officers and members were:

Physically Present: George P. Brandt, Member  
Mucia Burke, Vice President and Member  
Richard Gerber, Member  
Anna Klimkowicz, Secretary and Member  
Robert LeFevre, Member  
Mike Scharringhausen, Member  
Bill Robertson, President and Member

Present By Other Means: None

Absent: None

Also present were: Nancy N. Robb, Superintendent; members of the District administrative staff; interested citizens; and members of the press.

**Pledge of Allegiance**

President Robertson led the Board of Education and the audience in the Pledge of Allegiance.

**Introduction of Newly Appointed, Promoted, and Transferred Administrators**

Superintendent Robb introduced Steven Balsley, building and grounds manager, William Fremd High School; Courtney Buss, dean of students, James B. Conant High School; David Dick, athletic director, William Fremd High School; Augustine Fontanetta, director of athletics and activities, G. A. McElroy Administration Center; Anthony Ganas, dean of students, Hoffman Estates High School; Kimberly Glaser, dean of students, William Fremd High School; Brian Harlan, 10-month assistant principal, William Fremd High School; Mark Langer, 10-month assistant principal, James B. Conant High School; Thomas Mocon, dean of students, Palatine High School; Robert Small, director of student services, James B. Conant High School; and Lynn Swanson, director of educational technology, G. A. McElroy Administration Center.

**Citizens' Petitions and Appearances**

President Robertson asked if there was anyone present, not on the agenda, who wished to speak before the Board of Education. Roman Golash, Palatine resident, addressed the Board regarding a Junior ROTC program; the importance of September 11, 2001; and student involvement on Veterans' Day.

**Consent Agenda**

Mrs. Klimkowicz made a motion, seconded by Mrs. Burke, that the consent agenda be approved.

On which motion a roll call vote was held with the following results:

Aye: George Brandt  
Mucia Burke  
Richard Gerber  
Anna Klimkowicz  
Robert LeFevre  
Mike Scharringhausen  
Bill Robertson

Nay: None

The motion carried unanimously.

The following consent agenda items (indicated by \*) were enacted by one motion:

**\*Approval of Minutes – Regular Meeting of July 11, 2013**

Mrs. Klimkowicz made a motion, seconded by Mrs. Burke, that the minutes of the regular meeting of July 11, 2013 be approved and placed on file.

On which motion a roll call vote was held with the following results:

Aye: George Brandt  
Mucia Burke  
Richard Gerber  
Anna Klimkowicz  
Robert LeFevre  
Mike Scharringhausen  
Bill Robertson

Nay: None

The motion carried unanimously.

**\*Closed Session Audio Tape Recordings**

Mrs. Klimkowicz made a motion, seconded by Mrs. Burke, that for the following Board of Education meetings at least 18 months prior to tonight's meeting, the Board has approved written minutes of the closed session that comply with the Illinois Open Meetings Act. Furthermore, where verbatim recordings were created of those closed sessions, the Board Secretary is hereby authorized to direct the destruction of such verbatim recordings in accordance with the Illinois Open Meetings Act: January 19, 2012.

On which motion a roll call vote was held with the following results:

Aye: George Brandt  
Mucia Burke  
Richard Gerber  
Anna Klimkowicz  
Robert LeFevre  
Mike Scharringhausen  
Bill Robertson

Nay: None

The motion carried unanimously.

**\*Approval of Bills for Payment**

Mrs. Klimkowicz made a motion, seconded by Mrs. Burke, that bills in the amount of \$35,589,845.72 be approved for payment.

On which motion a roll call vote was held with the following results:

Aye:	George Brandt Mucia Burke Richard Gerber Anna Klimkowicz Robert LeFevre Mike Scharringhausen Bill Robertson
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Nay:	None
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The motion carried unanimously.

**\*Financial Report – As of June 30, 2013**

Mrs. Klimkowicz made a motion, seconded by Mrs. Burke, that the Statement of Revenues, Expenditures, Other Financing Sources (Uses) and Changes in Fund Balances for the period ending June 30, 2013 be approved and placed on file.

On which motion a roll call vote was held with the following results:

Aye:	George Brandt Mucia Burke Richard Gerber Anna Klimkowicz Robert LeFevre Mike Scharringhausen Bill Robertson
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Nay:	None
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The motion carried unanimously.

**\*Investment Report – As of June 30, 2013**

Mrs. Klimkowicz made a motion, seconded by Mrs. Burke, that the investment report for the period ending June 30, 2013 be approved and placed on file.

On which motion a roll call vote was held with the following results:

Aye:	George Brandt Mucia Burke Richard Gerber Anna Klimkowicz Robert LeFevre Mike Scharringhausen Bill Robertson
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Nay:	None
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The motion carried unanimously.

**\*Student Activities Report – As of June 30, 2013**

Mrs. Klimkowicz made a motion, seconded by Mrs. Burke, that the student activity, trust fund, and convenience fund report for the period ending June 30, 2013 be approved and placed on file.

On which motion a roll call vote was held with the following results:

Aye: George Brandt  
Mucia Burke  
Richard Gerber  
Anna Klimkowicz  
Robert LeFevre  
Mike Scharringhausen  
Bill Robertson

Nay: None

The motion carried unanimously.

**\*Variance Report – As of June 30, 2013**

Mrs. Klimkowicz made a motion, seconded by Mrs. Burke, that the variance report for the period ending June 30, 2013 be approved and placed on file.

On which motion a roll call vote was held with the following results:

Aye: George Brandt  
Mucia Burke  
Richard Gerber  
Anna Klimkowicz  
Robert LeFevre  
Mike Scharringhausen  
Bill Robertson

Nay: None

The motion carried unanimously.

**\*Resolutions Authorizing Intervention in Proceedings Before the State Property Tax Appeal Board**

Mrs. Klimkowicz made a motion, seconded by Mrs. Burke, that the Board of Education approve the resolutions authorizing intervention in proceedings before the state property tax appeal board which seek assessed valuation reductions in excess of \$100,000 for property tax year 2011 (Docket Nos. 11-21517.001-C-2; 11-23705.001-I-3, 11-23705.002-I-3, 11-23705.003-I-3, 11-23705.004-I-3, and 11-23705.005-I-3; 11-25186.001-C-3; and 11-25339.001-C-2); and, further, authorize Franczek Radelet, as the Board of Education's legal representatives, to file Request to Intervene in Appeal Proceeding forms with the property tax appeal board on properties for which the District receives notification of appeal. (Attached to official minutes)

On which motion a roll call vote was held with the following results:

Aye: George Brandt  
Mucia Burke  
Richard Gerber  
Anna Klimkowicz  
Robert LeFevre  
Mike Scharringhausen  
Bill Robertson

Nay: None

The motion carried unanimously.

**\*Resolution: Hazardous Transportation Area**

Mrs. Klimkowicz made a motion, seconded by Mrs. Burke, that the Board of Education approve the resolution identifying hazardous transportation areas for students walking to James B. Conant, Hoffman Estates, and William Fremd High Schools.

On which motion a roll call vote was held with the following results:

Aye:	George Brandt Mucia Burke Richard Gerber Anna Klimkowicz Robert LeFevre Mike Scharringhausen Bill Robertson
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Nay:	None
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The motion carried unanimously.

**\*Resolution: Employment of Summer School Teachers**

Mrs. Klimkowicz made a motion, seconded by Mrs. Burke, that the resolution to employ teachers for the 2013 summer school session be adopted as presented.

On which motion a roll call vote was held with the following results:

Aye:	George Brandt Mucia Burke Richard Gerber Anna Klimkowicz Robert LeFevre Mike Scharringhausen Bill Robertson
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Nay:	None
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The motion carried unanimously.

**\*Acceptance of Donation**

Mrs. Klimkowicz made a motion, seconded by Mrs. Burke, that the Board of Education formally accept the donation of nine prom dresses from Heather Saam; further, that a letter of appreciation be sent, on the Board's behalf, by the Superintendent.

Aye:	George Brandt Mucia Burke Richard Gerber Anna Klimkowicz Robert LeFevre Mike Scharringhausen Bill Robertson
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Nay:	None
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The motion carried unanimously.

**\*Personnel Recommendations**

Mrs. Klimkowicz made a motion, seconded by Mrs. Burke, that personnel recommendations be accepted as presented.

Full-Time Teacher Employment  
(Effective 2013-2014 School Year)

Abraham, Patrick; transition services coordinator, Palatine High School  
Figlewicz, Jeremy; music, William Fremd High School

Part-Time Teacher Employment  
(Effective 2013-2014 School Year)

Miller, Luke; social studies, Palatine High School  
Prostka, Elizabeth; physical education, Schaumburg High School

Child Care Leave:

Schmidt, Amanda; social studies, William Fremd High School

Resignation:

Colletti, Valerie; English as a second language, Palatine High School

Support Staff New Hires:

Balicki, Sharon; teacher assistant, William Fremd High School  
Briggs, Keith; student supervisor, Schaumburg High School  
Burns, Lance; teacher assistant, William Fremd High School  
Chaney, Ryan; teacher assistant, Schaumburg High School  
Ebel, Christopher; teacher assistant, Hoffman Estates High School  
Foster, Cindy; teacher assistant, Academy-North  
Gallagher, Kasey; teacher assistant, William Fremd High School  
Gentry, Lisa; test make-up clerk, James B. Conant High School  
Guest, Brian; teacher assistant, Palatine High School  
Hayden, Matthew; teacher assistant, Hoffman Estates High School  
Henry, Maria; teacher assistant, Hoffman Estates High School  
Hobbess, Ryan; custodian, William Fremd High School  
Lau, Dennis; custodian, William Fremd High School  
Lazaridis, Lana; teacher assistant, Schaumburg High School  
Lindsay, Tiffany; sign language interpreter, Hoffman Estates High School  
Lozano, Sonya; support staff assistant, Palatine High School  
Maciejczyk, Daniel; teacher assistant, Academy-North  
Mickey, Robert; teacher assistant, Academy-North  
Miller, Landon; teacher assistant, Schaumburg High School  
Moore, Jeffery; teacher assistant, Hoffman Estates High School  
Petykowski, Alison; teacher assistant, Academy-North  
Russell, Teresa; teacher assistant, Hoffman Estates High School  
Saldana, Lee; student supervisor, Schaumburg High School  
Sokop, Peter; teacher assistant, Palatine High School  
Spitzer, Jayme; faculty service clerk, Hoffman Estates High School  
Villanueva, Angelica; teacher assistant, Academy-South  
Zell, Jennifer; faculty service clerk, Hoffman Estates High School

Resignations:

Castellano, Vanessa; teacher assistant, Palatine High School  
Eakin, Patricia; teacher assistant, Palatine High School  
Hadala, Jeffrey; teacher assistant, Hoffman Estates High School  
Johnson, Sarah; teacher assistant, James B. Conant High School

Kelly, Samantha; teacher assistant, Schaumburg High School  
 Kolakowski, Barbara; teacher assistant, Hoffman Estates High School  
 Macnider, Joseph; teacher assistant, Schaumburg High School  
 O'Donnell, Erin; teacher assistant, Hoffman Estates High School  
 Porters, Alicia; teacher assistant, Palatine High School  
 Scheck, Sarah; teacher assistant, James B. Conant High School  
 Weinketz, Anna; teacher assistant, Hoffman Estates High School

On which motion a roll call vote was held with the following results:

Aye: George Brandt  
 Mucia Burke  
 Richard Gerber  
 Anna Klimkowicz  
 Robert LeFevre  
 Mike Scharringhausen  
 Bill Robertson

Nay: None

The motion carried unanimously.

### **\*Bids for Consideration**

Mrs. Klimkowicz made a motion, seconded by Mrs. Burke, that for the bids listed below, the Board of Education award the business to the lowest responsible bidders as listed in the administrative bid recommendation dated August 15, 2013. (Attached to official minutes):

1. Furniture for all the schools – eight vendors	\$76,045.57
2. Lumber, doors, and windows for the Palatine High School building construction classes – two vendors	\$49,715.88
3. Lumber, doors, and windows for the Hoffman Estates High School building construction classes - Menards	\$44,860.51
4. Uniform rental service for the custodial maintenance and transportation departments – Aramark, Inc.	\$43,466.00
TOTAL:	\$214,087.96

On which motion a roll call vote was held with the following results:

Aye: George Brandt  
 Mucia Burke  
 Richard Gerber  
 Anna Klimkowicz  
 Robert LeFevre  
 Mike Scharringhausen  
 Bill Robertson

Nay: None

The motion carried unanimously.

### **Freedom of Information Act Requests**

The Board of Education received a report on Freedom of Information Act requests and responses.

**Open House Dates**

The Board of Education received information on the open houses for District 211 schools on Thursday, September 19, 2013.

**Interfund Transfers for Capital Improvements**

Mrs. Klimkowicz made a motion, seconded by Mr. Scharringhausen, that the Board of Education approve the resolution for an interfund transfer of \$15.0 million from the Educational Fund to the Operations and Maintenance Fund effective September 3, 2013. (Attached to official minutes)

On which motion a roll call vote was held with the following results:

Aye: Anna Klimkowicz  
Richard Gerber  
Mike Scharringhausen  
Mucia Burke  
George Brandt  
Robert LeFevre  
Bill Robertson

Nay: None

The motion carried unanimously.

Mrs. Klimkowicz made a motion, seconded by Mr. Scharringhausen, that the Board of Education approve the resolution providing for an interfund transfer of \$15.0 million from the Operations and Maintenance Fund to the Capital Projects Fund effective September 3, 2013. (Attached to official minutes)

Aye: Mike Scharringhausen  
Mucia Burke  
Robert LeFevre  
George Brandt  
Richard Gerber  
Anna Klimkowicz  
Bill Robertson

Nay: None

The motion carried unanimously.

**Proposed Policy Revision: Electronic Communications Equipment**

Mrs. Klimkowicz made a motion, seconded by Mr. Gerber, that Board policy file: JFCL Electronic Devices be revised as proposed and included in the Board Policy Manual; further, that the Superintendent be directed to make appropriate distribution. (Attached to official minutes)

After discussion a roll call vote was held with the following results:

Aye: Mucia Burke  
George Brandt  
Anna Klimkowicz  
Mike Scharringhausen  
Robert LeFevre  
Richard Gerber  
Bill Robertson



Nay: None

The motion carried unanimously.

**Proposed Policy Revision: Student Conduct**

Mrs. Klimkowicz made a motion, seconded by Mrs. Burke, that Board policy file: JFC Student Conduct be revised as proposed and included in the Board Policy Manual; further, that the Superintendent be directed to make appropriate distribution. (Attached to official minutes)

On which motion a roll call vote was held with the following results:

Aye: Mike Scharringhausen  
Robert LeFevre  
Mucia Burke  
George Brandt  
Richard Gerber  
Anna Klimkowicz  
Bill Robertson

Nay: None

The motion carried unanimously.

**Proposed Policy Revision: School Admissions**

Mrs. Klimkowicz made a motion, seconded by Mr. Gerber, that Board policy file: JEC School Admissions be revised as proposed and included in the Board Policy Manual; further, that the Superintendent be directed to make appropriate distribution. (Attached to official minutes)

After discussion a roll call vote was held with the following results:

Aye: Richard Gerber  
Mucia Burke  
Robert LeFevre  
Anna Klimkowicz  
George Brandt  
Mike Scharringhausen  
Bill Robertson

Nay: None

The motion carried unanimously.

**Proposed Policy Revision: Physical Examinations of Students**

Mrs. Klimkowicz made a motion, seconded by Mr. Gerber, that Board policy file: JHCA Physical Examinations of Students be revised as proposed and included in the Board Policy Manual; further, that the Superintendent be directed to make appropriate distribution. (Attached to official minutes)

On which motion a roll call vote was held with the following results:

Aye: Robert LeFevre  
Mike Scharringhausen  
George Brandt  
Anna Klimkowicz  
Richard Gerber  
Mucia Burke

Bill Robertson

Nay: None

The motion carried unanimously.

### **Board Member Expenses**

Mr. Gerber made a motion, seconded by Mrs. Klimkowitz, that the Board of Education approve the Pre-Approval Form for Future Expense Reimbursement for Anna Klimkowitz to attend the Illinois Association of School Boards/Illinois Association of School Administrators/Illinois Association of School Business Officials Conference on November 22, 2013 through November 24, 2013 in Chicago as submitted.

On which motion a roll call vote was held with the following results:

Aye: Robert LeFevre  
Anna Klimkowitz  
Richard Gerber  
Mike Scharringhausen  
Mucia Burke  
Bill Robertson

Nay: George Brandt

The motion carried 6-1.

### **2013-2014 Tentative Budget**

Associate Superintendent David Torres gave a presentation and answered Board Members questions on the 2013-2014 tentative budget.

Mrs. Klimkowitz made a motion, seconded by Mr. Gerber, that the Board of Education approve the 2013-2014 Tentative Budget as presented, and direct the Superintendent to place it on file for public inspection for a minimum of thirty days; further, that notice of a public hearing to be held at the Board of Education meeting on September 26, 2013 be published.

On which motion a roll call vote was held with the following results:

Aye: Richard Gerber  
George Brandt  
Anna Klimkowitz  
Mike Scharringhausen  
Mucia Burke  
Robert LeFevre  
Bill Robertson

Nay: None

The motion carried unanimously.

### **North Cook Young Adult Academy**

Mrs. Klimkowitz made a motion, seconded by Mr. Gerber, that the Board of Education authorize the Superintendent, for and on behalf of the Board of Education, to enter into a contractual agreement between Township High School District 211 and the North Cook Intermediate Service Center to allow the transfer of Township High School District 211 students with severe discipline problems to the North Cook Young Adult Academy, a regional safe schools program, at a cost of \$304,042.64 for the 2013-2014 academic year.

Aye: Mucia Burke  
 Anna Klimkowicz  
 Robert LeFevre  
 George Brandt  
 Mike Scharringhausen  
 Richard Gerber  
 Bill Robertson

Nay: None

The motion carried unanimously.

### **Board of Education Training**

Mrs. Klimkowicz made a motion, seconded by Mrs. Burke, that the Board of Education use IASB to do a self-evaluation workshop to include the new superintendent.

On which motion a roll call vote was held with the following results:

Aye: Richard Gerber  
 Mucia Burke  
 Mike Scharringhausen  
 Anna Klimkowicz  
 Bill Robertson

Nay: George Brandt  
 Robert LeFevre

The motion carried 5-2.

### **Northwest Suburban Special Education Organization**

Mrs. Klimkowicz reported on recent N.S.S.E.O. activities.

### **Education Research Development/Legislative Report**

Mr. Gerber reported on the recent activities of Ed-Red.

Mr. Gerber made a motion, seconded by Mrs. Klimkowicz, that the Board of Education continue its membership in Ed-Red for the 2013-2014 school year at a fee of \$4,287.

Aye: Anna Klimkowicz  
 Richard Gerber  
 George Brandt  
 Mike Scharringhausen  
 Mucia Burke  
 Robert LeFevre  
 Bill Robertson

Nay: None

The motion carried unanimously.

### **Announcements**

President Robertson made the following announcements:

A. August 20 -- Beginning of 2013-2014 School Year

B.	20	--	Teacher Institute Day – No Classes
C.	21	--	First Day of Classes 2013-2014
D. September	2	--	Labor Day – All District Buildings Closed
E.	12	--	Next Board of Education Meeting – 7:30 p.m.

### **Closed Session**

Mrs. Klimkowicz made a motion, seconded by Mrs. Burke, that the Board of Education enter closed session to review closed session minutes; and discuss appointment, employment, compensation, discipline, performance, or dismissal of specific employees.

On which motion a roll call vote was held with the following results:

Aye: George Brandt  
Mucia Burke  
Richard Gerber  
Anna Klimkowicz  
Robert LeFevre  
Mike Scharringhausen  
Bill Robertson

Nay: None

The motion carried unanimously.

The Board of Education entered executive session at 9:03 p.m. and resumed its meeting at 9:09 p.m.

### **Review of Closed Session Minutes**

Due to the fact that roll call was taken without a formal motion and second, the release of closed session minutes will be voted upon at the September 12, 2013 meeting.

### **Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees**

Mrs. Burke made a motion, seconded by Mr. Scharringhausen, that the Board of Education accept the retirement requests of Cynthia Cwynar, Schaumburg High School (June 2014); Cathy Oswald, Palatine High School (June 2014); Kimberly Shade, Schaumburg High School (June 2017); and Robert Small, James B. Conant High School (June 2017).

On which motion a roll call vote was held with the following results:

Aye: Mike Scharringhausen  
Anna Klimkowicz  
Mucia Burke  
George Brandt  
Robert LeFevre  
Richard Gerber  
Bill Robertson

Nay: None

The motion carried unanimously.

### **Adjournment**

There being no further business to come before the Board of Education, President Robertson thereupon declared the meeting adjourned at 9:10 p.m.

Respectfully submitted,

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Secretary, District 211

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President, District 211